

# Hixon Parish Council

To: All Councillors

You are summoned to a remote meeting of the full council to be held on 17th November 2020 at 7:30pm



## AGENDA

Residents: Members of the public can view and listen to the meeting using Zoom, log-on details:

Meeting ID: 996 4815 5611 Passcode: 417360 Link below:

<https://zoom.us/j/99648155611?pwd=d3BIR3d6aGVyYWNxT1VqTjc1eWZrUT09>

Item Ref	Agenda Item	Report By
	<b>Open Meeting</b>	Chair
001/20	To receive apologies.	Chair
002/20	To receive declaration of interest in any matter on the Agenda.	Chair
003/20	Consider minutes of meeting 20th October 2020	Chair
004/20	To receive Borough Councillors' reports.	Chair
005/20	To receive County Councillor's report.	Chair
006/20	Close meeting for Public Participation.	Chair
007/20	Reopen meeting & agree date of next meeting (December 15th 2020)	Chair
008/20	Chair's announcements and Parish Councillor questions.	Chair/ Councillors
009/20	<b>Planning Applications</b>	None
	<b>Planning Reports</b>	
	20/33022/HOU Rear extension on the same foot print as the existing. 14 Meadow Glade Hixon Stafford ST18 ONT	Allowed
	<b>Agenda Items</b>	
055/19	Update report on Minor works contract.	Clerk
065/17	Welcome to Hixon signs. To consider alternative location in Church Lane.	Cllrs Hopcroft/ C Murdoch/
029/20	Digital mapping update: ratify decision to proceed with subscription and receive report.	Chair/Cllr. S McKeown
036/20	Memorial stone to be placed on the airfield (from the Airfields of Britain Conservation Trust): Update	Chair/Clerk
038/20	To consider arrangements for Christmas Lights switch on. Update	Chair
039/20	Best Kept Garden competition update.	Chair/ Cllr. Lunn/Cllr. Finlayson
040/20	To receive and consider items on Resolution Tracker (see spreadsheet)	Chair
041/20	Vehicles parked long-term on the car park: To consider advice from SBC.	Chair/Clerk
042/20	Consider Highways request for extra verge cutting	Clerk
043/20	Consider costs of hiring a Road Sweeper for Hixon Parish: Receive update report.	Cllr. Hopcroft
045/20	Acquisition of agricultural land for domestic use	Chair/Clerk
047/20	Consider Minor Highways work: Receive report	Clerk
049/20	Grass cutting contract: Receive report and consider timeframe for tenders.	Cllrs. S McKeown/ Hopcroft



**AGENDA**

050/20	Consider getting a quote for the fingerpost to be re-instated at the end of Footpath No. 1 in Bath Lane.	Cllr. Hopcroft
052/20	"Green Man" site and Field - current situation	Chair
053/20	Actions from Asset Inspection	Chair/Clerk
054/20	Consider draft budget and precept for 2021-2022	Clerk
055/20	Consider revised risk assessment for playing field	Cllr. Mrs S McKeown
056/20	Consider request from Katharine House Hospice for a grant application form	Cllr. Mrs S McKeown
057/20	Consider request concerning using the MUGA for tennis	Cllr. Mrs S McKeown
	<b>Projects, Task Groups, and External Meeting Reports</b>	
017/20	Hixon Community Sports Pitch: Update	Chair
032/20	Update on Gateways at Pasturefields and Speed Indicator Devices:	Chair
	<b>Finance / Administration / Legal</b>	
010/20	Bank Reconciliation	Chair
011/20	Schedule of Agreed Payments	
	C Gill salary November (Net tax/NI). Local Gov act 1972 s111.	£831.31
	Reimbursement C Gill (costs: working from home) - November. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill stamps (12 x 1st class and 12 x 2nd class). Local Gov act 1972 s111	£16.92
	Reimbursement C Gill mileage (6miles @ £0.45p/mile). Local Gov act 1972 s111	£2.70
	Reimburse C Gill for Zoom plan - from 8th of November	£14.39
	Acer Garden Landscapes October mowing	£767.03
	Parish Online subscription	£124.80
	Wicksteed for play equipment inspection	£72.00
	E.ON for lamp post maintenance and electricity 2020-2021	£88.82
	HMRC for income tax (£4.40) and NI payments (employer £15.13 and employee £5.96) November = 25.49	£25.49
012/20	Correspondence received in the post:	None

13th November 2020 Catherine Gill

Clerk to Hixon Parish Council

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