

Hixon Parish Council

To: All Councillors

You are summoned to a remote meeting of the full council to be held on 15th December 2020 at 7:30pm



AGENDA

Residents: Members of the public can view and listen to the meeting using Zoom, log-on details:

Meeting ID: 985 6083 9075 Passcode: 823535 Link below:

<https://zoom.us/j/98560839075?pwd=T2FBVjN0RmpnYXVMQnljeVZoQ3YvQT09>

Item Ref	Agenda Item	Report By
	Open Meeting	Chair
001/20	To receive apologies.	Chair
002/20	To receive declaration of interest in any matter on the Agenda.	Chair
003/20	Consider minutes of meeting 17th November 2020	Chair
004/20	To receive Borough Councillors' reports.	Chair
005/20	To receive County Councillor's report.	Chair
006/20	Close meeting for Public Participation.	Chair
007/20	Reopen meeting & agree date of next meeting (January 19th 2021)	Chair
008/20	Chair's announcements and Parish Councillor questions.	Chair/ Councillors
009/20	Planning Applications	
	20/33372/FUL- Removal of existing building. Proposed construction of 3no small industrial business starter units. Pasturefields Industrial Estate, Project Fire Pfe Pasturefields Lane	
	20/33510/LDC Lawful development certificate for change of use of land to provide siting for a mobile home, Old Boat Inn Yard London Road Pasturefields	
	Planning Reports	None
	Agenda Items	
054/20	Consider draft budget and precept for 2021-2022	Chair/Clerk
065/17	Welcome to Hixon signs. To consider alternative location in Church Lane.	Cllr Mrs C Murdoch
036/20	Memorial stone to be placed on the airfield (from the Airfields of Britain Conservation Trust): Update	Chair
039/20	Best Kept Garden competition: Update.	Chair
040/20	To receive and consider items on Resolution Tracker (see spreadsheet)	Chair
041/20	Vehicles parked long-term on the car park: Agree Sign Wording	Chair
043/20	Road Sweeper for Hixon Parish: Receive update:	Cllr. Hopcroft
047/20	Consider Minor Highways work: Receive report	Clerk
049/20	Grass cutting contract: Update	Clerk
052/20	"Green Man" site and Field - current situation	Chair
053/20	Consider Actions from Asset Inspection	Chair/Clerk
055/20	Consider revised risk assessment for playing field	Cllr. Mrs S McKeown
058/20	Consider encampment along A51	Cllr. Hopcroft



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059/20	Consider financial statement for Stowe Consolidated Charities	Clerk
061/20	Consider training course in Understanding Procurement and Writing Simple Contracts & Agreements for Cllr Mrs C Murdoch, cost is £30.	Cllr Mrs C Murdoch
062/20	Consider Display Screen Equipment Assessment	Chair
	Projects, Task Groups, and External Meeting Reports	
017/20	Hixon Community Sports Pitch: Update	Chair
032/20	Update on Gateways at Pasturefields and Speed Indicator Devices	Chair
060/20	Consider response from SCC to FOI request:	Chair
	Finance / Administration / Legal	
010/20	Bank Reconciliation	Chair
011/20	Schedule of Prospective Agreed Payments	
	C Gill salary December (Net tax/NI). Local Gov act 1972 s111.	£831.31
	Reimbursement C Gill (costs: working from home) - December. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill stamps: for tender documents (£8.05), 12 1st class (£9.12) and 36 2nd class (£23.40 + £1.45 delivery = £24.85)) Local Gov act 1972 s111	£42.02
	Reimbursement C Gill mileage (6miles @ £0.45p/mile). Local Gov act 1972 s111	£2.70
	Reimburse C Gill for Zoom plan - from 8th of December	£14.39
	TGM for Ash tree work and hedgehog hotels	£474
	Katharine House Hospice donation (ref. 056/20 November 2020)	£250
	Reimburse S McKeown for maps from drs	£18
	Reimburse B McKeown for maps from drs	£21
	SCC for website design	£500
	HMRC for income tax (£4.40) and NI payments (employer £15.13 and employee £5.96) November = 25.49	£25.49
012/20	Correspondence received in the post:	None

11th December 2020 Catherine Gill

Clerk to Hixon Parish Council

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