

Hixon Parish Council
Minutes of the Remote (Zoom) Meeting of the
Council held on Tuesday 16th June 2020



In attendance for all or part of the meeting:

Cllr. B McKeown (Chair), Cllr. P Hopcroft, Cllr. Mrs C Murdoch, Cllr. Mrs C Finlayson,
 Cllr. Mrs H Lunn, Cllr A Murdoch, Cllr. Mrs S McKeown, Cllr. J Carmichael

Members of the public: Five people attended.

Item Ref	Item	Action By
001/20	Apologies received from member of the public Cllr. J Francis	Clerk
002/20	Declarations of interest: None	Clerk
004/20	Borough Councillor's reports.	
	Chair reported that SBC has had 87 million pounds to distribute to businesses suffering as a result of Covid-19, medium/large businesses getting 85% of this. Stafford Borough Council is in the top third for efficiency in the distribution Councillors have been discouraged from going in to the council buildings.	-
005/20	County Councillor's report.	None
006/20	Close meeting for Public Participation.	Chair
	Congratulations given to HPC for trying to get a proper football pitch in Hixon. Wanted to see what a Virtual Meeting was like.	-
	Whereabouts is the proposed football pitch going to be? Site described.	-
	What is the situation regarding the Garden Village - PC objected, Cold Meece likely to be first choice due to preferable funding, Hixon likely to be 2nd choice. Resident believes the cities and towns should take the required additional housing, not the villages. Another resident queried the contamination at the Cold Meece site - is an ex MOD site so likely to be contamination but still seems to be favoured.	-
007/19	Reopen meeting & agree date of next meeting (July 21st 2020).	Clerk
008/20	Chair's announcements	None
	Parish Councillor questions.	
	Councillor commented on a Garden Village in the south of England - residents have been left 10 miles away from facilities due to lack of funding by developer - needs many thousands of houses to succeed in getting shops etc. built as part of the development.	-
	There has been flooding on Church Lane and Lauder Grove again. Cllr. Mrs C Murdoch to visit resident whose property on Lauder Grove is worst affected by the flooding and ask him to complain to Highways. Likely to be a broken land drain causing the problem. Clare to take PC letter to house if resident not contactable.	Cllr. Mrs C Murdoch
	Tree that fell across Footpath No.1 on way up to church has been moved so no longer blocking the path.	-
	Poles for the new Midland Heart sign on Church Lane was spray painted on grass verge which will be Highways land.	-
	The site manager at the 30-houses (Midland Heart) development is getting a road sweeper in to clean the road.	-
	Report the mud left on New Road by the Gospel Hall developers to the	Clerk



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	Gospel Hall Trust.	
	Cllr. Mrs C Murdoch has photos of blocked drains on Church Road, going towards hairdressers.	Cllr. Mrs C Murdoch
009&10/19	Planning Applications	
	20/32373/FUL Demolition of two storey side extension and double garage, plus erection of detached dormer bungalow with reinstatement of existing drive and parking for two cars at Wheelwright's Cottage. Puddle Hill	Object
	20/32337/HOU Erection of double garage at Jalna, Stowe Lane, Hixon	Object
	20/32442/COU at Land Adjacent Former Runway Hixon Airfield -community sports pitch (football)	No comment (applicant)
	Reports	
	20/32091/HOU Proposed front/side extension, with a porch and two storey garage at 5 London Road, Pasturefields, Hixon, Stafford	Allowed
	20/32050/HOU Proposed kitchen and summer room extension, The Mount Grange Barn Stowe Lane Hixon Stafford ST18 0NB	Allowed
	Agenda Items	
055/19	Minor works : A few items outstanding, Clerk to chase up authorised items.	Clerk
065/17	Welcome to Hixon signs: Chair has been given a price of £400-£500 depending on type of bricks used. Get confirmation from landowner.	Cllr. B McKeown
013/20	Line of Footpath number 1 - Bath Lane end. (Rights of Way Web Reference No: 200513038 and Internal Reference No: 10644). Awaiting action from Rights of Way.	-
015/20	Problems with Ash tree and Willow tree - area of Hammonds Croft link: meet to consider 9am Sat 20th June, include tree adjacent to rear of 8 Hammonds Croft.	All Cllrs.
016/20	Consider consultation to amend the signed speed limits on the A51 between Pasturefields and Colwich: agree with the speed reduction (50 →40mph Proposed), push for 40mph through Pasturefields as well (site survey ca. 2016).	Chair
024/20	To consider offer from Acer Landscapes to pick up and take away grass cutting piles from Church Lane Playing Fields for a cost of £150 + VAT. Voted to leave for now, monitor the size of the pile.	Cllr. Hopcroft
018/20	Annual Return 2019-2020: To consider and approve the report from the internal auditor. All agreed and accepted the report.	Clerk
019/20	Annual Return 2019-2020: To consider and approve the Governance Statement. All approved the Governance Statement and agreed to sign it off.	Clerk
020/20	Annual Return 2019-2020: To approve the Accounting Statements for the Year ending 31 March 2020. All approved the Accounting Statements and agreed to sign them off.	Clerk
021/20	Consider renewing subscription for CPRE at £36pa. Agreed to renew.	Clerk
022/20	Consider situation regarding VE75 Memorial Stone payment: Agreed the best	Clerk



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	course of action was for the Hixon Memorial Hall to request a grant of £250. Agreed to raise a cheque on this basis prior to the next meeting.	
025/20	Consider Ash trees cut down near New Road: The conversations held between the Chair and the resident who wanted to cut down a dying tree were stated again and the decision was taken to write to the resident confirming the conversations held and re-iterating that HPC did not and could not give permission for the removal of any trees on that section of land.	Clerk
	Projects, Task Groups, and External Meeting Reports	
056/19	Pasturefields Gateway Features: Report accepted.	
023/20	Report on Speed Indicator Device installations: Report accepted, waiting for confirmation of position of pole on Church Road and updated photos.	
017/20	Hixon Community Sports Pitch: planning application with SBC Planning.	
054/19	Trent-Sow Parklands and Cannock Chase AONB HS2 Group: Nothing more on this until end of August at the earliest.	Clerk
055/15	IT Group: Should have sight of new website by the end of the week and be live a week after this.	Cllrs McKeown
014/20	Admin. Group: Hoping to agree the scheme of delegation (Financial matters) for sign-off at next meeting.	All
	Finance / Administration / Legal	
011/19	Bank Reconciliation	Approved
011/20	Schedule of Agreed Payments	
	C Gill salary June (Net tax/NI). Local Gov act 1972 s111.	£829.39
	Reimbursement C Gill (costs: working from home) - June. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (6 miles @ £0.45p/mile). Local Gov act 1972 s111	£2.70
	Reimburse C Gill for Zoom plan - from 8th of June	£14.39
	Reimburse C Gill for 2x blue ink	£27.98
	TGM (watering trees £360, asset work £444)	£804
	Acer Garden Landscapes May mowing	£1174.06
	Fenns stationery - ink, wallets, files	£94.79
	CPRE subscription renewal	£36.00
	Reimburse B McKeown for Map for planning application	£16.30
	SPCA Annual subscription	£371.00
	HMRC for income tax (£0.00) and NI payments (employer £11.92 and employee £3.17) June = 15.09	£15.09
	From Ringfenced account	
	TGM for Allotment Edgings	£462
	List of reports: Gateways, SIDs, Admin Group	
	Correspondence received in post: SLCC magazine, Clerks & Councils Direct	

Meeting ended 9.00 pm