

Hixon Parish Council

To: All Councillors

You are summoned to a remote meeting of the full council to be held on 16th June 2020 at 7:30pm



AGENDA

Members of the public: Please email any questions or comments to the Clerk (clerk@hixon.gov.uk) in advance - these will be read out and considered (where required) at the meeting. Questions/comments to take no longer than 3 minutes to read out.

Residents can view and listen to the meeting using Zoom, log-on details available by emailing the Clerk.

Item Ref	Agenda Item	Report By
	Open Meeting	Chair
001/20	To receive apologies.	Chair
002/20	To receive declaration of interest in any matter on the Agenda.	Chair
004/20	To receive Borough Councillors' reports.	Chair
005/20	To receive County Councillor's report.	Chair
006/20	Close meeting for Public Participation.	Chair
007/20	Reopen meeting & agree date of next meeting (July 21st 2020)	Chair
008/20	Chair's announcements and Parish Councillor questions.	Chair/ Councillors
009/20	Planning Applications/Reports	
	Applications	
	20/32373/FUL Demolition of two storey side extension and double garage, plus erection of detached dormer bungalow with reinstatement of existing drive and parking for two cars at Wheelwright's Cottage. Puddle Hill	
	20/32337/HOU Erection of double garage at Jalna, Stowe Lane, Hixon	
	20/32442/COU at Land Adjacent Former Runway Hixon Airfield - community sports pitch (football)	
	Reports	
	20/32091/HOU Proposed front/side extension, with a porch and two storey garage at 5 London Road, Pasturefields, Hixon, Stafford	Allowed
	20/32050/HOU Proposed kitchen and summer room extension, The Mount Grange Barn Stowe Lane Hixon Stafford ST18 0NB	Allowed
	Agenda Items	
055/19	To receive and consider update report on Minor works contract	Chair
065/17	Welcome to Hixon signs	Chair
013/20	Line of Footpath number 1 - Bath Lane end. (Rights of Way Web Reference No: 200513038 and Internal Reference No: 10644)	Clerk
015/20	Problems with Ash tree and Willow tree - area of Hammonds Croft link	Chair
016/20	Consider consultation to amend the signed speed limits on the A51 between Pasturefields and Colwich.	Chair
024/20	To consider offer from Acer Landscapes to pick up and take away grass cutting piles from Church Lane Playing Fields for a cost of £150 + VAT	Chair
018/20	Annual Return 2019-2020: To consider and approve the report from the internal auditor.	Chair
019/20	Annual Return 2019-2020: To consider and approve the Governance	Chair



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	Statement	
020/20	Annual Return 2019-2020: To approve the Accounting Statements for the Year ending 31 March 2020	Chair
021/20	Consider renewing subscription for CPRE at £36pa.	Clerk
022/20	Consider situation regarding VE75 Memorial Stone payment	Chair
025/20	Consider Ash trees cut down near New Road	Cllr. Mrs C Murdoch
	Projects, Task Groups, and External Meeting Reports	
056/19	To receive and consider update Report on Pasturefields Gateway Features.	Chair
023/20	To receive and consider update Report on Speed Indicator Device installations.	Chair
017/20	To receive and consider update report on proposed Hixon Community Sports Pitch	Chair
054/19	Trent-Sow Parklands and Cannock Chase AONB HS2 Group: Update	Chair
055/15	IT Group: New Website Progress Report	Cllr. Mrs S McKeown
014/20	Admin. Group: Review, with a view to agreeing, the Scheme of Delegation	Cllr. Mrs S McKeown
	Finance / Administration / Legal	
010/20	Bank Reconciliation	Chair
011/20	Schedule of Agreed Payments	
	C Gill salary June (Net tax/NI). Local Gov act 1972 s111.	£829.39
	Reimbursement C Gill (costs: working from home) - June. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (6 miles @ £0.45p/mile). Local Gov act 1972 s111	£2.70
	Reimburse C Gill for Zoom plan - from 8th of June	£14.39
	Reimburse C Gill for 2x blue ink	£27.98
	TGM (watering trees £360, asset work £444)	£804
	Acer Garden Landscapes May mowing	£1174.06
	Fenns stationery - ink, wallets, files	£94.79
	CPRE subscription renewal	£36.00
	Reimburse B McKeown for Map for planning application	£16.30
	SPCA Annual subscription	£371.00
	HMRC for income tax (£0.00) and NI payments (employer £11.92 and employee £3.17) June = 15.09	£15.09
	From Ringfenced account	
	TGM for Allotment Edgings	£462
012/20	Correspondence received in mail: SLCC magazine, Clerks & Councils Direct	

12th June 2020 Catherine Gill
Clerk to Hixon Parish Council