

Hixon Parish Council

To: All Councillors

You are summoned to a remote meeting of the full council to be held on 15th September 2020 at 7:30pm



AGENDA

Residents: Please email any questions or comments to the Clerk (clerk@hixon.gov.uk) in advance - these will be read out and considered (where required) at the meeting. Questions/comments to take no longer than 3 minutes to read out.

Members of the public can view and listen to the meeting using Zoom, log-on details:

Meeting ID: 944 3363 6106 Passcode: 707948

Join Zoom Meeting

<https://zoom.us/j/94433636106?pwd=RUJ0RTBGbnFTelo0aEVmSFZpVFNkdz09>

Item Ref	Agenda Item	Report By
	Open Meeting	Chair
001/20	To receive apologies.	Chair
002/20	To receive declaration of interest in any matter on the Agenda.	Chair
003/20	MConsider minutes of meeting July 14th 2020	Chair
004/20	To receive Borough Councillors' reports.	Chair
005/20	To receive County Councillor's report.	Chair
	Questions from the Public	
	Request to consider hedgehog protection measures (see 034/20 below)	
	Request to consider installation of memorial at Hixon Airfield (see 036/20 below)	
	Request to look at tree on Ridgeway open space (see 035/20 below)	
006/20	Close meeting for Public Participation.	Chair
007/20	Reopen meeting & agree date of next meeting (October 20th 2020)	Chair
008/20	Chair's announcements and Parish Councillor questions.	Chair/ Councillors
009/20	Planning: Applications	
	Land At Sunnyside Cottage - 20/32771/FUL New detached two storey dwelling	Cllr. Hopcroft
	20/32911/FUL Vary condition no. 3 on application no 19/30138/FUL Land To The West 3 New Road Hixon Stafford Staffordshire	Chair
	Reports	
	20/32373/FUL Demolition of two storey side extension and double garage plus erection of detached dormer bungalow with re instatement of existing drive and parking for two cars at Wheelwright's Cottage. Wheelwrights Cottage Puddle Hill	Allowed
	20/32442/COU Change of use from vacant agricultural land to community sports pitch (football) overall size 110m x 70m Land Adjacent Former Runway Hixon Airfield New Road Hixon	Withdrawn
	Agenda Items	
055/19	Update report on Minor works contract. See report	Chair/Clerk
065/17	Welcome to Hixon signs. To consider alternative location in Church Lane.	Chair
029/20	Digital mapping update. Free 60 day trial commenced 2 nd September. Report in October.	Chair



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030/20	Road Gully Cleaning update. Thursday 27 th August. Number of gulleys cleared, feedback on broken or damaged grids etc.	Cllr. Hopcroft
034/20	Hedgehog protection – To consider cost of signs: Location and number of signs: Approvals required: Installation of hedgehog ‘hotels’ on PC property.	Cllr. Mrs C Murdoch /Chair
035/20	Tree on Ridgeway Open Space: To be viewed during asset inspection. Date to be arranged before next Hixon PC meeting (October 20th)	Chair
036/20	Consider arranging for a memorial stone to be placed on the airfield (from the Airfields of Britain Conservation Trust)	Chair
037/20	To consider annual subscription to Staffordshire Playing Fields. See report	Clerk
038/20	To consider arrangements for Christmas Lights switch on. See report	Chair
039/20	Best Kept Garden competition update.	Cllrs. Mrs C Finlayson/ Mrs H Lunn
040/20	To receive and consider items on Resolution Tracker (see spreadsheet)	Chair
	Projects, Task Groups, and External Meeting Reports	
033/20	Ratify revised salary/hourly rate for Clerk (backdated to 1st April)	HR Group
017/20	Hixon Community Sports Pitch. See report	Chair
032/20	Update on Gateways at Pasturefields and Speed Indicator Devices. See report	Chair
055/15	New Hixon Parish Council Website. See report	Chair
014/20	Admin. Group: Review of financial regulation and scheme delegations. To report at October meeting.	Cllr. Mrs S McKeown
	Finance / Administration / Legal	
010/20	Bank Reconciliation	Chair
011/20	Schedule of Agreed Payments	
	C Gill salary September (Net tax/NI). Local Gov act 1972 s111.	£815.23
	Reimbursement C Gill (costs: working from home) - Sept. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (6miles @ £0.45p/mile). Local Gov act 1972 s111	2.70
	Reimburse C Gill for 12 2nd class stamps (12@65p)	£7.80
	Reimburse C Gill for Zoom plan - from 8th of August and 8th September	£28.78
	Reimbursement C Gill for Sportiest Scarecrow prize of £15	£15.00
	Reimbursement C Gill for ALCC annual subscription renewal	£40.00
	Reimbursement C Gill for padlock & chain for playing field swings	£11.36
	Reimbursement B McKeown for cable ties for playing field signs	£6.91
	Acer Garden Landscapes July mowing	£1761.08
	Acer Garden Landscapes August mowing	1174.06
	TGM - work on Ridgeway OS and at mini-island	£990
	TGM - work on playing field prior to re-opening	£498
	TGM - watering trees	£135
	Burntwood Sweepers for road gully emptying	£1020
	Data Protection fee	£40

Hixon Parish Council meeting 15th September 2020



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	HMRC for income tax (£0.00) and NI payments (employer £11.92 and employee £3.17) September = 15.09	£15.09
012/20	Correspondence received in mail: Lord Lieutenant's card, Clerk Magazine	

11th September 2020 Catherine Gill

Clerk to Hixon Parish Council

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