

# Hixon Parish Council

To: All Councillors

You are summoned to a remote meeting of the full council to be held on 14th July 2020 at 7:30pm



## AGENDA

Residents: Please email any questions or comments to the Clerk (clerk@hixon.gov.uk) in advance - these will be read out and considered (where required) at the meeting. Questions/comments to take no longer than 3 minutes to read out.

Members of the public can view and listen to the meeting using Zoom, log-on details available by emailing the Clerk.

Item Ref	Agenda Item	Report By
	<b>Open Meeting</b>	Chair
001/20	To receive apologies.	Chair
002/20	To receive declaration of interest in any matter on the Agenda.	Chair
003/20	Minutes of meeting June 16th 2020	Chair
004/20	To receive Borough Councillors' reports.	Chair
005/20	To receive County Councillor's report.	Chair
006/20	Close meeting for Public Participation.	Chair
007/20	Reopen meeting & agree date of next meeting (September 15th 2020)	Chair
008/20	Chair's announcements and Parish Councillor questions.	Chair/ Councillors
009/20	<b>Planning Applications/Reports</b>	
	<b>Applications</b>	None
	<b>Reports</b>	
	20/32254/POTH Change of use to agricultural building to industrial storage and distribution, Pasturefields Farm, London Road	Refused
	19/31520/REM Reserved matters application for access, layout, scale, appearance and landscaping pursuant to outline planning permission reference 14/20587/OUT (Extension to Hixon Airfield Industrial Estate)	Allowed
	19/29954/OUT development of 7 industrial units off New Road	Allowed
	<b>Agenda Items</b>	
055/19	Update report on Minor works contract	Chair/Clerk
065/17	Welcome to Hixon signs	Chair
015/20	Ash tree - area of Hammonds Croft link	Chair
026/20	Re-opening of Playing Field and equipment - receive and consider report	Chair
027/20	Consider when to start meetings in Memorial Hall again.	Chair
028/20	Problems with various footpaths	Cllr. Mrs C Murdoch
029/20	To receive and discuss digital mapping proposal (part of the proposals from the website group)	Cllrs. McKeown
030/20	Road Gully Cleaning	Cllr. Hopcroft
031/20	To receive and consider report on reviewing internal communications	Chair
	<b>Projects, Task Groups, and External Meeting Reports</b>	
056/19	Update on Pasturefields Gateway Features.	Chair



**AGENDA**

023/20	Update on Speed Indicator Device installations.	Chair
017/20	Update on proposed Hixon Community Sports Pitch	Chair
055/15	IT Group: New Website Progress Report	Cllr. Mrs S McKeown
014/20	Admin. Group: Review, with a view to agreeing, the Scheme of Delegation	Cllr. Mrs S McKeown
	<b>Finance / Administration / Legal</b>	
010/20	Bank Reconciliation	Chair
011/20	Schedule of Agreed Payments	
	C Gill salary July (Net tax/NI). Local Gov act 1972 s111.	£815.23
	Reimbursement C Gill (costs: working from home) - July. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (6 miles @ £0.45p/mile). Local Gov act 1972 s111	£2.70
	Reimburse C Gill for 12 2nd class stamps (12@65p)	£7.80
	Reimburse C Gill for Zoom plan - from 8th of July	£14.39
	C Gill salary August (Net tax/NI). Local Gov act 1972 s111.	£815.23
	Reimbursement C Gill (costs: working from home) - August. Local Gov act 1972 s111	£59.50
	Black Rose Solutions - internal audit	£114.66
	Acer Garden Landscapes June mowing	£1174.06
	Fenns stationery - file	£5.21
	SLCC Annual subscription	£180.00
	J Martin for allotment lease and water usage	£1271.67
	Water Plus for car park drainage 4th April - 4th July 2020	£108.59
	HMRC for income tax (£0.00) and NI payments (employer £11.92 and employee £3.17) July = 15.09	£15.09
	HMRC for income tax (£0.00) and NI payments (employer £11.92 and employee £3.17) July = 15.09	£15.09
	Paid in June (agreed at June meeting, not on June agenda)	
	Donation to Hixon Memorial Hall for VE75 commemoration stone	£250
012/20	Correspondence received in mail: Reply letter from resident, Clerk magazine	

10th July 2020 Catherine Gill  
Clerk to Hixon Parish Council

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