

HIXON PARISH COUNCIL

A meeting of the Council will be held at 7.30pm on Tuesday March 19th 2019 at Hixon Memorial Hall.

| Ref  |   | Report                                 |
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| 001/18   | To receive apologies.   | Chair                                  |
| 002/18   | To receive declarations of interest in any matter on the agenda.  | Chair                                  |
| 003/18   | Minutes of meeting February 19th 2018   | Chair                                  |
| 008/18   | Adjourn meeting for Public Participation:   | Chair                                  |
|  | Resume meeting  |  |
| 050/15 and 074/17  | Community Involvement to improve Hixon and DP Group. Trees outside JBMI entrance on New Road. Spring 2019 Litter Pick.  | Community Group/DP Group - Cllr Baxter |
| 041/15, 032/16, 067&081/09, 056/11 & part 041/15, 038/16, 065/17, 004/16 | Speed and Highway Safety and Village Gateway Features in Hixon Parish: Church Lane Gateway: to consider hard and soft landscaping proposals including BriStor silhouettes and "Welcome to Hixon" signs. Highway safety features, particularly mini-island and speed plateaus - document for Highways Liaison Manager to include the Gateway features - update. Speed limit through Pasturefields. | Cllr. B McKeown/Chair/ Clerk           |
| See above  | Speedwatch campaign.  | Cllr. Hopcroft                         |
| 021/09, 023/09, 074/09, 091/09   | Playing Fields: Update and repair of The Rider.   | Cllr. Hopcroft                         |
| 051/10   | JBMI Liaison Group: Next meeting 3rd June 2019  | -                                      |
| 050/12 and 032/12 (Plan for Stafford)                                    | Neighbourhood Plan: Actions need to be implemented from NP meeting held 4th July. Meeting held March 6th.   | Cllr. B McKeown                        |
| 054/14, 034/16   | Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: Healthwatch Patient Reference Group?   | Cllrs. Hopcroft & Mrs C Murdoch        |
| 055/15   | Website (and Using Cloud Storage for PC documents): Meeting held 13th March   | IT working party                       |
| 097/07   | Allotments: Update on tenancy agreement. Repair to original sign on gate.   | Chair/Clerk/Cllr. B McKeown            |
| 035/18   | Revamp of grass cutting contract and schedule etc..   | Cllr. Mrs S McKeown/ Cllr. Hopcroft    |
| 037/18   | In Camera item: if required   | Chair                                  |
| 047/18   | Water on Church Lane pavement: Update.  | Cllr. A Murdoch                        |
| 056/18   | Parish Council Election on May 2nd: deadline for submissions of applications is Wednesday 3rd April at 4pm. Electoral number information is available from the Clerk.   | Clerk                                  |
| 057/18   | HS2 petition - closing date 15th March  | Chair                                  |
| 058/18   | Document Retention and Archiving  | Cllr. Mrs S McKeown                    |
| 059/18   | Tree Liability  | Cllr. Mrs S McKeown                    |
| 060/18   | The 2 votes taken at the Dec meeting item 097/07 were on proposals not formally seconded - request has been made for these 2 issues to be voted on again proposals to be made with seconder and proposer.   | Cllr. Mrs S McKeown                    |
| 061/18   | Meeting attended with other Parish Councils (arranged by Blithfield PC) to discuss working together on underfunded SCC responsibilities.  | Chair                                  |
| 062/18   | Defibrillator maintenance   | Cllr. Mrs C Murdoch                    |
| 063/18   | Sign-off of Newsletter  | Cllr. Mrs C Murdoch                    |
| 064/18   | Green Man survey results  | Cllr. N Baxter                         |
| 065/18   | Wildflower/poppy beds   | Cllr. N Baxter                         |
| 004/18   | Chairman's announcements:   | Chair                                  |
| 005/18   | Councillor Questions  | Councillors                            |
| 006/18   | Date of next meeting: April 16th 2019   | Clerk to book Hall                     |
| 007/18   | County and Borough Councillors Reports  | County and Borough Councillors         |
| 010/18   | Planning Applications:  | Chair                                  |
|  | 19/30138/FUL Residential development of one detached dwelling (resubmission of 18/29586/FUL), Land Adjacent 3 New Road Hixon  |  |
|  | 19/30145/HOU Single-storey rear extension, 3 Stoney Brook Close Hixon   |  |
|  | 18/28412/FUL Erection and siting of temporary rural worker's dwelling, Land Near Junction of Drointon Lane, Drointon Road, Drointon   |  |
| 011/18   | Planning Reports  |  |
|  | 18/29464/FUL Proposed extension to an existing storage warehouse to accommodate extra storage space for incoming and finished goods. Units B, C and D, CAT, Hixon Industrial Estate Church Lane Hixon   | Permitted                              |
| 012/18   | Bank Reconciliation:  | Done                                   |
| 013/18   | Schedule of agreed payments   |  |
|  | C Gill salary March (Net tax/NI). Local Gov act 1972 s111.  | £775.44                                |
|  | Reimbursement C Gill (costs: working from home) - March. Local Gov act 1972 s111  | £59.50                                 |
|  | Reimbursement C Gill mileage (38 miles @ £0.45p/mile). Local Gov act 1972 s111  | £17.10                                 |
|  | Reimbursement C Gill stamps (12x2nd class; 12@58p = £6.96)  | £6.96                                  |
|  | Reimbursement C Gill payment to 4UH for website hosting (annual)  | £35.99                                 |
|  | SPCA ( £259) and NALC ( £112) annual subscription   | £371.00                                |
|  | Hixon Memorial Hall (donation as per item 053/18 of February 2019 minutes)  | £500.00                                |
|  | Chairman's Allowance partial payment  | £30.00                                 |
|  | Donation to Compass magazine (annual) Mid Trent Churches  | £100.00                                |
|  | Millennium Green Trust: payment of £1 for use of strip of land - now to be an annual payment  | £1.00                                  |
|  | To Ringfenced account: Allotment money (£428.53), Gratuity (£284.64) and Highways/Gateways/Election (£16000)  | £16,713.17                             |
|  | HMRC for income tax (£4.60) and NI payments (employer £12.24 and employee £10.64) March = £27.48  | £27.48                                 |
| 014/18   | Documents Received: Stowe by Chartley March 2019 Newsletter.  |  |

15th March 2019

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Catherine Gill  
Clerk to Hixon Parish Council