

HIXON PARISH COUNCIL

A meeting of the Council will be held at 7.30pm on Tuesday April 16th 2019 at Hixon Memorial Hall.

Ref		Report
001/19	To receive apologies.	Chair
002/19	To receive declarations of interest in any matter on the agenda.	Chair
003/19	Minutes of meeting March 19th 2018	Chair
004/19	Adjourn meeting for Public Participation: Resume meeting	Chair
050/15 and 074/17	Community Involvement to improve Hixon and DP Group. Trees outside JBMI entrance on New Road. Spring 2019 Litter Pick. Dog poo meeting.	Community Group/DP Group - Cllr Baxter, Cllr. Mrs M Aberley
041/15, 032/16, 067&081/09, 056/11 & part 041/15, 038/16, 065/17, 004/16	Speed and Highway Safety and Village Gateway Features in Hixon Parish: Church Lane Gateway: to consider hard and soft landscaping proposals including BriStor silhouettes and "Welcome to Hixon" signs. Highway safety features, particularly mini-island and speed plateaus - document for Highways Liaison Manager to include the Gateway features - update. Speed limit through Pasturefields.	Cllr. B McKeown/Chair
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Update	Cllr. Hopcroft
051/10	JBMI Liaison Group: Next meeting 3rd June 2019	-
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Actions need to be implemented from NP meeting held 4th July. Blenheim Manor Questionnaire and plaques.	Cllr. B McKeown
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: Healthwatch Patient Reference Group?	Cllrs. Hopcroft & Mrs C Murdoch
055/15	Website (and Using Cloud Storage for PC documents): Website developer meetings	IT working party
097/07	Allotments: Update on tenancy agreement.	Chair/Clerk
035/18	Revamp of grass cutting contract and schedule etc..	Cllr. Mrs S McKeown/ Cllr. Hopcroft
037/18	In Camera item: if required	Chair
047/18	Water on Church Lane pavement: Update.	Clerk
056/18	Parish Council Election on May 2nd: 11 candidates for 8 places.	Clerk
057/18	HS2 petition - closing date 15th March	Chair
058/18	Document Retention and Archiving	Cllr. Mrs S McKeown/Cllr. N Baxter Clerk
059/18	Tree Liability	Clerk
060/18	The 2 votes taken at the Dec meeting item 097/07 were on proposals not formally seconded - request has been made for these 2 issues to be voted on again proposals to be made with seconder and proposer.	Cllr. Mrs S McKeown
062/18	Defibrillator maintenance	Clerk
014/19	Consider if Memorial Hall/other users should pay for use car park.	Councillors
016/19	Replacement of tree on Church Road open space: consider purchase of Whitebeam (Sorbus Aria) of at least 5ft.	Cllr. N Baxter
017/19	Consider theme for children's poster competition	Clerk
018/19	Sign off Financial Risk Assessment for forthcoming year.	Clerk
019/19	Consider purchase of trimmer for Millennium Green Trust	Cllr. Hopcroft
020/19	Misrepresentation and conflict of interests	Cllr. Baxter
021/19	Pasturefields Bus Shelter - damage	Cllr. Baxter
005/19	Chairman's announcements:	Chair
006/19	Councillor Questions	Councillors
007/19	Date of next meeting: May 21st 2019	Clerk to book Hall
008/19	County and Borough Councillors Reports	County and Borough Councillors
009/19	Planning Applications:	Chair
	19/30348/HOU Construction of first floor accommodation over existing bungalow and ground floor extension Almondbury Puddle Hill Hixon Stafford Staffordshire ST18 0NG	
	19/30402/FUL Variation of Conditions 2 and 4 on application 18/28971/FUL Land Adjacent To 24 The Croft Off (2) Church Lane Hixon Stafford Staffordshire	
010/19	Planning Reports	
	18/29660/FUL Demolition of extension, erection of bungalow, Wheelwrights Cottage, Puddle Hill, Hixon	Permitted
011/19	Bank Reconciliation:	Done
012/19	Schedule of agreed payments	
	C Gill salary April (Net tax/NI). Local Gov act 1972 s111.	£801.07
	Reimbursement C Gill (costs: working from home) - April. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (31 miles @ £0.45p/mile). Local Gov act 1972 s111	£13.95
	Reimbursement C Gill stamps 12 x1st class (12x70p = £8.40)	£8.40
	(Stowe by Chartley village hall for room hire 27th March 2019 - cheque written 27th March)	[£20]
	drs for newsletters	£218.00
	Brierley Printers for Blenheim Manor NP questionnaires	£65.00
	Memorial Hall for room hire Jan - March 2019	£48.60
	Hand painting the swings on the playing field	£50.00
	Acer for March mowing	£620.03
	Water Plus for car park drainage 1st Jan 2018 to 1st April 2019	£109.32
	HMRC for income tax (£5.40) and NI payments (employer £13.72 and employee £11.93) April = £31.05	£31.05
013/19	Documents Received:	

12th April 2019

X

Catherine Gill
Clerk to Hixon Parish Council