

**Hixon Parish Council**  
**Minutes of the Meeting of the Council held**  
**on TUESDAY 17th December 2019**



**In attendance for all or part of the meeting:**

Cllr. B McKeown (Chair), Cllr. Mrs C Murdoch, Cllr. Mrs S McKeown, Cllr. Mrs C Finlayson,  
 Cllr. P Hopcroft, Cllr. Mrs H Lunn, Cllr A Murdoch

Members of the public: Six people attended.

Item Ref	Item	Action By
	<b>Open Meeting</b>	Chair
001/19	Apologies received from: Cllr. J Carmichael and from members of the public: Cllr. John Francis.	Chair
002/19	Declarations of interest: None	Chair
003/19	The minutes of meeting November 12th 2019 were accepted as accurate.	Chair
063/19	Borough Councillor's reports.	
	Cllr. Alex Brown stated that the Borough Council's finances appeared to be under control. The Borough Council; has recently approved and increase in parking charges and a charge for emptying the brown refuse bins. This is because of not receiving the funding such as the New Homes Bonus. SBC does not have any debt at the moment, there may well be difficult decisions to make in the future.	
008/19	County Councillor's report.	None
004/19	Close meeting for Public Participation.	Chair
	There is a trip hazard at the end of the car park - Chair is aware of a broken drainage grid on edge of car park. Arrange repair.	Clerk
	A cot has been dumped in the field by the old level crossing.	-
	Parking problems outside St Peter's School - a School Governor was at the meeting and gave examples of ideas the school had to try and improve matters, for the safety of both pedestrians and vehicle occupant. Clerk contact Highways to ask if the speed hump could be made in to an official zebra crossing.	Clerk
	The Gospel Hall Trust are putting in a new planning application for a smaller building on the same overall site.	-
007/19	Reopen meeting & agree date of next meeting (January 21st 2020).	Clerk
005&6/19	Chair's announcements and Parish Councillor questions.	
	There is still flooding on Lauder Grove, opposite the new bungalows - this has been reported to Highways.	-
	There is a new SID in Weston - check with Highways if it is temporary or permanent.	Clerk
068/19	The annual report on the running of the Parish Council allotments was given by the Chair of the Wellington Fields Allotment Committee: This was the allotments 9th growing season, his 5th in the chair. There are 63 plots, 37 plot-holders and 1 on the waiting list. 5 plot-holders are from the other (agreed) local villages. Working parties are held to undertake regular maintenance such as strimming, hedge-cutting and general maintenance. Rents will be increasing for 2020-2021 due to increased bill for water usage in 2019 and the impact of the RPI increases on the rent paid to the Parish	



Minutes

	Council.	
009&10/19	<b>Planning Applications / Reports</b>	
	<b>Applications</b>	
	<b>Applications</b>	
	19/31520/REM Reserved matters application for access, layout, scale, appearance and landscaping pursuant to outline planning permission reference 14/20587/OUT (Extension to Hixon Airfield Industrial Estate)	Conditions required
	19/31077/FUL Proposed shelter, stable, store for the keeping of horses and new site access, Land At Shirleywich Bridge To Ingestre London Road, Shirleywich	In Weston Parish, support Weston PC response
	Applications below were considered at planning meeting Dec 3rd due to required timing of response	
	19/29954/OUT development of 7 industrial units off New Road	Object /Conditions required
	19/30402/FUL 30 houses off Church Lane	Better design of houses required
	19/31487/COU use of former runway for storage of scrap vehicles and associated fencing etc.	Object
	<b>Agenda Items</b>	
055/19	Proposals discussed at Assets Inspection in relation to environmental improvements. Includes grass mowing contract and tree liability report: Cllr. Mrs S McKeown is getting on the with the mowing plans. Update: Wait until 3rd quote is available before looking at the numbers.	Cllrs. McKeown/ Clerk
056/19	Speed and Highway Safety Proposals and Village Gateways Features Update: 3 potential contractors identified.	Chair
051/10	JBMI Liaison Group: Next meeting 1st June 2020 6pm: Report on meeting of 5th December provided.	Cllr. A Murdoch
097/07	Allotments: Plans for storage areas - Risk Assessment to be made for the building of the area and for its use by WFAA. The work on the compost storage area is awaiting information/go-ahead from the Structural Engineer - WFAA will liaise with him to get everything put in place.	-
017/19	Best Poster prize-giving completed. Posters to be scanned and put on the new website.	-
027/19	HPC task groups: No update available.	All
050/19	Situations regarding future of Bank House Pub: There has been an upsurge in profits since the Green Man shut. Will probably be a new chef in the New Year. Cllr. C Murdoch to keep in touch with Chris Lewis and contact	Cllr. Mrs C Murdoch



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	Coopers re ACV.	
039/13	Walk Leaflets: Cllrs. Murdoch have taken this on again. Will try and work on these over Christmas.	Cllrs. Murdoch
065/17	Welcome to Hixon signs: Chair to get a price for the mock-up of the pillar.	Chair
059/19	Litter Picking: Letter to ask for a reply either way. Personalise the letters, can use mail merge to help and with labels.	Clerk
061/19	Christmas lights: About 300 people at switch-on, another successful event. Check and test the lights in summer.	-
067/19	Archiving: 4th/5th Jan, agreed to donate £50 to Memorial Hall for use of the room.	Clerk
066/19	Consider precept and items for Budget 2020-2021 - Precept discussed. Proposal of 2.5% increase to taxpayers in Precept made/seconded Cllr Hopcroft/Chair. Vote - 5 in favour, proposal agreed.	Clerk
069/19	Consider Parish Council involvement in VE Day celebrations in 2020 - for discussion: Events planned for 8th, 9th, 10th May. PC should be involved on Sunday 10th May. There is a stone being laid on 10th May - perhaps PC could pay for this? Add agenda item for January: Consider what the PC could do to link in with the laying of the stone.	Clerk
070/19	New Government Funding for play areas - for discussion: Timescale for applying very tight. Some ideas put forward. Decided to be ready with proposals for next year's round of applications.	
	<b>Projects, Task Groups, and External Meeting Reports</b>	
054/19	Trent-Sow Parklands and Cannock Chase AONB HS2 Group: Two x woodlands and 2 paths agreed to take forward. No update.	-
055/15	IT Group: Report presented and accepted.	-
	<b>Finance / Administration / Legal</b>	
011/19	Bank Reconciliation	Done
012/19	Schedule of Agreed Payments	
	C Gill salary December (Net tax/NI). Local Gov act 1972 s111.	£801.07
	Reimbursement C Gill (costs: working from home) - December. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (56 miles @ £0.45p/mile). Local Gov act 1972 s111	£25.20
	Reimbursement C Gill stamps 24x2nd class	£14.64
	Reimbursement C Gill for gift vouchers, children's poster competition	£35
	JG Fenn (Stationery) - ink and clipboard	£144.01
	Drs for light switch-on flyers	£60
	GA Crisp for bus shelter work - cheque signed on Dec 3rd	£620
	GA Crisp for painting railings - cheque signed on Dec 3rd	£245
	Reimbursement P Hopcroft for padlock for playing field - cheque signed on Dec 3rd	£30.10
	International Components for Christmas lights	£292.80



Minutes

	HMRC for income tax (£5.40) and NI payments (employer £13.72 and employee £11.93) December = £31.05	£31.05
	Hixon Memorial Hall hire for October to December (not on agenda)	67.60
	From Allotment Ringfenced Funds	
	JC & KJ Martin & Son for fence posts to support allotment fence	£120.00
	List of reports: JBMI, VE Day, Play Area Funding	
	Correspondence received in mail: Invitation to Mayor's Charity Ball on 7th Feb 2020	

Meeting ended 9:50pm