

Hixon Parish Council
Minutes of the Meeting of the Council held
on TUESDAY 12th November 2019



In attendance for all or part of the meeting:

Cllr. B McKeown (Chair), Cllr. Mrs C Murdoch (in Chair at start of meeting), Cllr. Mrs S McKeown, Cllr. Mrs C Finlayson, Cllr. J Carmichael, , Cllr. Mrs H Lunn

Members of the public: Three people attended.

Item Ref	Item	Action By
	Open Meeting	Chair
001/19	Apologies received from: Cllr. P Hopcroft and from members of the public: Cllr. Alex Brown.	Chair
002/19	Declarations of interest: None	Chair
003/19	The minutes of meeting October 15th 2019 were accepted as accurate.	Chair
063/19	Borough Councillor's reports.	
	Cllr. B McKeown reported that Stafford Borough Council is considering charging separately for emptying the brown bins - he is against this. Considering £1 for Sunday parking - is this worth it as will have to have parking wardens?	
008/19	County Councillor's report.	
	There is £16K available under a section 106 agreement from Ed Weetman to be used in Pasturefields and then in the rest of Hixon parish. Doesn't think we will get 40mph through Pasturefields, would like traffic signals at New Road/A51 junction and some traffic management the Church Lane/A51 junction. Will explore further and find out what can and can't be done in writing. Signage of A51 needs to be looked at, also on A518 - to stop HGVs coming through the villages. Farley Corner is disappearing due to lorries coming in to Hixon. What do people want money spent on? Young people, old people, pot-holes etc. 30 million pound shortfall.	
004/19	Close meeting for Public Participation.	Chair
	Litter picking - can CCTV signs be put up to deter litter droppers?	Clerk
	Charging £35 for emptying the brown bin - people will use the green bin or fly tipping will increase.	-
	If an HGV has a legitimate reason to enter the 7.5 ton zone, it can then leave by whichever route it wants to.	-
	The fridge dumped by the old crossing is on Network Rail land - contact Network Rail	Clerk
007/19	Reopen meeting & agree date of next meeting (December 17th 2019).	Clerk
005&6/19	Chair's announcements and Parish Councillor questions.	
	The bus shelter on Church Lane now looks ugly - can it be put up again using brick pillars for support (so they don't rot as the last pillars did)? Or paint pictures of people waiting at the bus stop (A Banksy-type person is known by one of the residents). Get quote for brick pillars.	Chair
	The entrance to the New Road Industrial Estate needs prettying/tidying up - Chair knows the owner and will talk to him about it.	Chair



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	Can the agenda be put on Facebook? Not at present.	
	Hixon Airfield Estate are considering moving the main entrance down to the ALE end of the site in the next year or two.	-
009&10/19	Planning Applications / Reports	
	Applications	
	19/31291/FUL Selwood - new workshop and site improvements, HQ, Hixon Industrial Estate, Church Lane	No objection
	19/31357/HOU Kitchen/summer room extension at The Mount, Grange Barn, Stowe Lane	Site visit - query overall increase in size.
	Agenda Items	
055/19	Proposals discussed at Assets Inspection in relation to environmental improvements. Includes grass mowing contract and tree liability report: Update: Quote received for minor improvement works. Get another quote (or 2). Get quote for tree planting on playing field and Church Road. Agreed to buy 12 trees at £24 each for playing field and can order the tree for Church Road. Cllr. Mrs S McKeown is getting on the with the mowing plans.	Cllrs. McKeown/ Clerk
056/19	Speed and Highway Safety Proposals and Village Gateways Features Update: Agreed to send details of Pasturefields work out to contractors for quotes	Chair
051/10	JBMI Liaison Group: Next meeting 5th December 2019 6pm - JBMI are waiting for a quote for the gabions.	Cllr. A Murdoch
097/07	Allotments: Plans for storage areas: Engineer has met with WFAA and will ensure the structure is safe to use. Risk Assessment to be made for the building of the area and for its use by WFAA. Letter will be sent by engineer to PC once he has agreed the drawings are safe to use.	-
017/19	Presentation of Best Garden awards: went well, judging should be all year round in future. Children's poster competition agreed - theme is anything Christmas. Need posters ASAP for judging.	Clerk to organise
019/19	Purchase of strimmer for Millennium Green Trust - Update: Strimmer purchased and available for MGT to take away for use. Discharge.	Chair/Cllrs S McKeown & Carmichael
037/19	Church Lane Bus Shelter - discussed under Councillor Questions.	-
027/19	HPC task groups: No update available.	All
049/19	Uneven pavement/change in level of ground outside The Chop Shop: Land Registry require an OS map, Clerk to look in to.	Clerk
050/19	Situations regarding future of Green Man and Bank House Pubs: The Bank House is now owned by Coopers Ltd (part of Joules?). There is a new	Cllr. Mrs C Murdoch



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	manager called Ian who seems to be running it properly again (under Lewis Partnership). Not tied to any brewery. ACV on Bank House? Talk to Coopers about this? Cllr. C Murdoch to keep in touch with Chris Lewis and contact Coopers. Green Man is open till the end of November.	
039/13	Walk Leaflets: Cllrs. Murdoch have taken this on again.	Cllrs. Murdoch
065/17	Welcome to Hixon signs: The landowner of the proposed site on Church Lane wants to see the design of the brick enclosure. Chair to design and liaise and he also knows a suitable bricklayer.	Chair
059/19	Litter Picking: Report presented and accepted. Proposed that quotes requested to litter pick New Road and Church Lane every 2 weeks: Proposed/Seconded: Cllrs. Mrs H Lunn/Mrs C Finlayson. All in favour.	Clerk
061/19	Christmas lights: One or two light strands not working, price for new light strands requested from International Components. Cllr. Mrs C Murdoch to look in to getting a decent Christmas banner - she stressed that the PC must be emphasised on promotional literature.	Chair/ Cllr. Mrs C Murdoch
067/19	Archiving: Weekend of 4th/5th January agreed by Councillors to sort out paperwork - start 1pm Saturday, 10am Sunday.	Clerk to book back room of hall
065/19	Consider quote for Minor Highways work - quote of £380 + VAT agreed.	Clerk
066/19	Consider precept and items for Budget 2020-2021 - leave to next month.	Clerk
	Projects, Task Groups, and External Meeting Reports	
054/19	Trent-Sow Parklands and Cannock Chase AONB HS2 Group: Two x woodlands and 2 paths agreed to take forward.	All
050/12 & 032/12	Neighbourhood Plan Report: The draft report for Blenheim Manor has been sent out. The first 2 Heritage Plaques have been installed. Stafford Borough Council are considering their strategy at the moment. Scheduling 408 new houses per year - not clear if this includes those not yet built under existing plan or on top of existing plan. New SBC Plan due to be ready for October 2021. Will cover up until 2040.	Chair
055/15	IT Group: Meeting on November 19th.	Clerk
	Finance / Administration / Legal	
011/19	Bank Reconciliation	Done
012/19	Schedule of Agreed Payments	
	C Gill salary November (Net tax/NI). Local Gov act 1972 s111.	£801.07
	Reimbursement C Gill (costs: working from home) - November. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (40 miles @ £0.45p/mile). Local Gov act 1972 s111	£17.55
	Reimbursement C Gill stamps 24x2nd class	£14.64
	Reimbursement C Gill for garden centre vouchers, Best Garden Awards	£65.00



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	Reimbursement B McKeown for TENS licence for Christmas Lights	£21.00
	Eon for lamp post electricity and maintenance	£67.82
	Acer for October mowing	£620.03
	Wicksteed for Play Equipment Inspection and Report	£54.00
	Reimbursement of Tim Moss for flowers (amount amended from agenda)	£15
	Reimbursement for wreath - Poppy Appeal (amount amended from agenda)	£18.50
	Green Man for food and prize for Best Garden Awards presentation	£70
	HMRC for income tax (£5.60) and NI payments (employer £13.72 and employee £11.93) November = £31.25	£31.25
	Crisp Home Maintenance for bus shelter - not on agenda - cheque later withdrawn as payee details had to be amended.	(£620)
	List of reports: Litter Picking.	
	Correspondence received in mail	None

Meeting ended 9:50pm