

**Hixon Parish Council**  
**A Meeting of the Council will be held on**  
**TUESDAY 21<sup>st</sup> JANUARY 2020 at 7:30pm**  
**Hixon Memorial Hall**



**AGENDA**

Item Ref	Agenda Item	Report By
	<b>Open Meeting</b>	Chair
001/19	To receive apologies.	Chair
002/19	To receive declaration of interest in any matter on the Agenda.	Chair
003/19	To receive and consider minutes Tuesday 17 <sup>th</sup> December 2019.	Chair
063/19	To receive Borough Councillors' reports.	Chair
008/19	To receive County Councillor's report.	Chair
004/19	Close meeting for Public Participation.	Chair
007/19	Reopen meeting & agree date of next meeting (February 18th 2020)	Chair
005&6/19	Chair's announcements and Parish Councillor questions.	Chair/Councillors
009&10/19	<b>Planning Applications / Reports</b>	
	<b>Reports</b>	
	19/30402/FUL 30 houses off Church Lane	Permit
	19/31291/FUL Selwood - new workshop and site improvements, HQ, Hixon Industrial Estate, Church Lane	Permit
	19/31357/HOU Kitchen/summer room extension at The Mount, Grange Barn, Stowe Lane	Permit
	19/30402/FUL Variation of Conditions 2,3,4,5,7,8,9,10 and 14 on application 18/28971/FUL Land Adjacent To 24 The Croft Off (2) Church Lane Hixon Stafford Staffordshire	Permit
	<b>Agenda Items</b>	
055/19	Proposals discussed at Assets Inspection: To consider Minor works quotations	Chair/Clerk
056/19	Speed and Highway Safety Proposals and Village Gateways Features Update:	Chair/Clerk
097/07	Allotments: Plans for storage areas - view on Structural Engineer's report.	Chair
027/19	HPC task groups	No Reports
050/19	Situations regarding Bank House Pub	Cllr. Mrs C Murdoch
039/13	Walk Leaflets.	Cllrs. Murdoch
065/17	Welcome to Hixon signs	Chair
059/19	Litter Picking: Update on invitations to local businesses	Clerk
067/19	Archiving:	Cllr. Mrs S McKeown
066/19	Consider items for Budget 2020-2021 including contracts for grass cutting etc.	Chair
069/19	Parish Council involvement in VE Day celebrations in 2020 - consider what the PC could do to link in with the laying of the stone.	Cllr. C Murdoch
071/19	Local Plan Review	Chair



**AGENDA**

	<b>Projects, Task Groups, and External Meeting Reports</b>	
054/19	Trent-Sow Parklands and Cannock Chase AONB HS2 Group: Update	Chair
055/15	IT Group: New Website Progress Report	Cllr Mrs McKeown
	<b>Finance / Administration / Legal</b>	
011/19	Bank Reconciliation	
012/19	Schedule of Agreed Payments	
	C Gill salary January (Net tax/NI). Local Gov act 1972 s111.	£800.87
	Reimbursement C Gill (costs: working from home) - January. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (38 miles @ £0.45p/mile). Local Gov act 1972 s111	£17.10
	Reimbursement C Gill stamps 48x2nd class. Local Gov act 1972 s111	£29.28
	Reimbursement C Gill for tree purchase - Church Road open space	£47.94
	TGM Planting tree on Church Road open space (includes stake)	£22.80
	TGM Maintenance of planter on Church Lane	£110.40
	TGM Spring/Autumn maintenance of flower beds	£876.00
	TGM Weed spraying - in Hixon £146.40 and Millennium Green £67.20	£213.60
	TGM Minor Highways Work 2019/2020	£456.00
	Water Plus for car park drainage 1st October to 1st January	111.29
	HMRC for income tax (£5.60) and NI payments (employer £13.72 and employee £11.93) January = £31.25	£31.25
	From Ring-Fenced account, for Allotments	
	Shield Total Insurance for allotment additional public liability insurance 2/2/2020 to 1/2/2021	£100.81
	Correspondence received in mail:	None

X

Catherine Gill  
Clerk to Hixon Parish Council

17th January 2020