

**Hixon Parish Council**  
**A Meeting of the Council will be held on**  
**TUESDAY 15<sup>th</sup> OCTOBER 2019 at 7:30pm**  
**Hixon Memorial Hall**



**AGENDA**

<b>Item Ref</b>	<b>Agenda Item</b>	<b>Report By</b>
	<b>Open Meeting</b>	Chair
001/19	To receive apologies.	Chair
002/19	To receive declaration of interest in any matter on the Agenda.	Chair
003/19	To receive and consider minutes Tuesday 17 <sup>th</sup> September 2019.	Chair
063/19	To receive Borough Councillor's reports.	Chair
008/19	To receive County Councillor's report.	Chair
004/19	Close meeting for Public Participation.	Chair
007/19	Reopen meeting & agree date of next meeting (November 19th 2019)	Chair
005&6/19	Chair's announcements and Parish Councillor questions.	Chair/Councillors
009&10/19	<b>Planning Applications / Reports</b>	
	<b>Reports</b>	
	19/30896/FUL Removal of existing gas cylinder storage compound/cage and the installation of a 1200ltr Calor Gas storage tank with protective barriers. Bank House Inn High Street Hixon	Allowed
	9/31025/FUL Enclosing a small porch to the main customer entrance to the site for added security Meadowfields Care Home Pasturefields Lane	Allowed
	18/28412/OUT Outline application for 1 equine managers dwelling with access. All other matters reserved. Land Near Junction Of Drointon Lane, Drointon Road, Drointon (Stowe by Chartley parish).	Allowed
	<b>Agenda Items</b>	
055/19	Proposals discussed at Assets Inspection in relation to environmental improvements. Includes grass mowing contract and tree liability report: Update	Chair
056/19	Speed and Highway Safety Proposals and Village Gateways Features Update:	Chair
097/07	Allotments: Plans for storage areas.	Chair
017/19	Presentation of Best Garden awards	Chair
019/19	Purchase of strimmer for Millennium Green Trust: Update	Cllr. Hopcroft
037/19	Church Lane Bus Shelter - consider estimate	Chair
027/19	HPC task groups	Chair
049/19	Uneven pavement/change in level of ground outside The Chop Shop	Cllr. Hopcroft
050/19	Situations regarding future of Green Man and Bank House Pubs	Chair
039/13	Walk Leaflets	Cllrs. Murdoch
065/17	Welcome to Hixon signs	Chair
058/19	Agenda Layout/Order of business	Cllr. Mrs S McKeown
059/19	Litter Picking	Cllr. Mrs S McKeown



**AGENDA**

061/19	Christmas lights	Chair
062/19	Provision of maps for trees and grass mowing	Cllr. Mrs S McKeown
063/19	Archiving	Cllr. Mrs S McKeown
064/19	Application for grant from Pasturefields Care Home Activities Group (if paperwork arrives)	Clerk
	<b>Projects, Task Groups, and External Meeting Reports</b>	
054/19	Trent-Sow Parklands and Cannock Chase AONB HS2 Group	Chair
050/12 & 032/12	Neighbourhood Plan Report. Blenheim Manor and Hixon Heritage Buildings	Chair
055/15	IT Group	Chair
	<b>Finance / Administration / Legal</b>	
011/19	Bank Reconciliation	
012/19	Schedule of Agreed Payments	
	C Gill salary October (Net tax/NI). Local Gov act 1972 s111.	£800.87
	Reimbursement C Gill (costs: working from home) - October. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (39 miles @ £0.45p/mile). Local Gov act 1972 s111	£17.10
	Reimbursement C Gill stamps 12x2nd class and 12x1st class	£15.72
	Mazars for external audit 2018-2019	£240.00
	Fenns Stationery - paper and pens	£24.22
	Hixon Memorial Hall - room hire	£32.40
	Acer for September mowing and playing field hedge cutting (£180)	£1,420.06
	drs for two Heritage Building plaques	£78.00
	Water Plus for car park drainage (quarterly payment)	£111.29
	HMRC for income tax (£5.60) and NI payments (employer £13.72 and employee £11.93) October = £31.25	£31.25
	Reimbursement of P Hopcroft for purchase of strimmer for Hixon Millennium Green Trust	£150.00
	Correspondence received in mail	None

**X**

Catherine Gill  
Clerk to Hixon Parish Council

11th October 2019