

**HIXON PARISH MEETING HELD ON
Tuesday 17th May 2016**

Present: Cllr B McKeown (Chair), Cllr Mrs S McKeown, Cllr. Mrs M Aberley, Cllr. Mrs C Murdoch, Cllr. M Kelly,
Cllr. P Hopcroft, Cllr. A Murdoch

Apologies: Cllr. N Baxter

Meeting commenced at 7.00pm.

1. Minutes of the last Parish Meeting were agreed by the Council and signed by the Chairman in June 2015 and on May 17th 2016.

Matters Arising

2. Neighbourhood Plan: Due for referendum on September 15th. The audience said "Well Done" to the Neighbourhood Plan Steering Group for getting the Neighbourhood Plan to this stage.

Publicly accessible defibrillators: the Parish Council, working with West Midlands Ambulance Service and sponsored by Hixon Airfield Services and Joules Brewery, have placed two defibrillators in Hixon - one on the wall of the Bank House Inn and a second on the wall of Central Fasteners (at the entrance to Hixon Airfield Estate). These are accessed by the public via 999 call.

Three Life Saving Skills courses, including how to use a defibrillator, were run free-of charge by the West Midlands Ambulance Service and Hixon Parish Council: thanks to Hixon Memorial Hall for free use of the hall. **Action:** Clerk to find out if West Midlands Ambulance Service will provide further training courses later in the year, for new residents etc.

3. The receipts and expenditure for 2015 - 2016 and the bank reconciliation for this year were presented by the Clerk, reviewing the main sources of income and of expenditure. There were no major projects during 2015-2016. The Parish Council had £6087 more in the bank at the end of 2015-2016 than it had at the start of 2015-2016.

4. The Chairman's report focussed on proposed future Parish Council Initiatives and is covered in the attached slides. **Action:** Draw up list of businesses on New Road and Church Lane Industrial Estates - Councillors and Clerk.

5. AOB: None

Meeting closed at approx.7.45pm.

Signed as a true account: Date:

Hixon Parish Council

Income and Expenditure Balance Sheet

Fiscal Year 2015-2016

	Start of April 2015 Figures			Total Receipts	£35,813.55
Total cash to hand	Nat West Reserve	£	40,392.89	Total Expenditure	£29,801.23
	Nat West Current	£	500.00		
	Less Unpresented cheques		-£175.00	Theoretical Bank Balance	£46,730.21
	Total		£40,717.89		
				Actual Bank Balance as of 31 March 2016 (reconciled)	£46,730.21
	End of March 2016 Figures				
Total cash to hand	Nat West Reserve	£	46,405.21	Difference	£0.00
	Nat West Current	£	500.00		
	Less Unpresented cheques		-£175.00	Unpresented cheques (31 March 2016):	
	Total		£46,730.21		

NB cheque 2502 for £75 written back into the account at end of this financial year, new bank balance at 1st April 2016 is £46730.21 + £75 = £46805.21

	£100.00	cheque 2603 Mid Trent Churches (March 2016)
	£75.00	cheque 2502 Tixall Accounting (July 2014)
Total	£175.00	

		2015 - 2016 Budget	Total
Receipts			
R1 Precept	increased by 3.9%	£ 25,160.62	£ 25,160.62
R2 Concurrent		£ 1,292.00	£ 1,292.00
R3 Agency Services	Highways - Mowing	£ 1,624.00	£ 1,624.52
R3 Agency Services	Minor Highways	£ 660.00	£ 660.40
R4 Agency Services		£ -	£ -
R5 Bank Interest		£ 20.00	£ 24.64
R6 Car Park	User Fee Bank House.	?	£ -
R7 Training		£ -	£ -
R8 Sales of Assets		£ -	£ -
R9 VAT Received		£ 2,150.00	£ 2,553.26
R11 Miscellaneous	From Zurich insurance for bus shelter		£ 1,843.00
R11 Miscellaneous	Donation from Millennium Green	£ 250.00	£ -
R11 Miscellaneous	Skate Park	£ 50.00	£ -
R11 Miscellaneous	Donation from McColls/NISA		£ 297.50
R11 Miscellaneous	Re-imbursment for defibrillator cabinets		£ 1,050.00
R12 Footpaths Initve			£ -
R13 County Cllr Allowa	Len Bloomer		£ -
R14 Allotments	Allotment rent (£1328 +£170 w	£ 1,498.00	£ 1,307.61
R15			£ -
Total Receipts		£ 32,704.62	£ 35,813.55

All purchases include VAT where applicable		2015 - 2016	Total
Expenditure	Item		
E 1 Parish Admin includes staff costs etc			

Total Staff	Total Staff	£ 9,623.68	£ 9,473.13
Total Office Supplies		£ 600.00	£ 732.90
Total E1 Parish Admin		£ 13,063.68	£ 12,581.33

Expenditure	Item	2015 - 2016	Total
E2 Allowances			
Total E2 Allowances		£ 300.00	£ 100.00

Expenditure	Item	2015 - 2016	Total
E3 Agency Services			
Total E3 Agency		£ 2,660.00	£ 2,614.64

Expenditure	Item	2015 - 2016	Total
E4 "Concurrent" Expend			
Total E4 Concurrent		£ 7,050.00	£ 6,720.81

Expenditure	Item	2015 - 2016	Total
E5 Parish Non Admin			
Total E5 Non Admin		£ 1,830.00	£ 3,335.03

Expenditure	Item	2015 - 2016	Total
E6 Free Resource			
Total E6 Free Resource		£ 2,698.00	£ 2,543.93

Expenditure	Item	2015 - 2016	Total
E7 Publicity			
Total E7 Publicity		£ 825.00	£ 35.99

Expenditure	Details of Project	2015 - 2016	Total
E8 Projects			
Total E8 Projects		£ 12,700.00	£ 436.70

Expenditure	Details of Project	2015 - 2016	Total
E9 Contingency			
Total E9 Contingency		£ 1,000.00	£ 1,432.80

Total Expenditure £ 42,126.68 £ 29,801.23

HIXON PARISH COUNCIL

PARISH MEETING
TUESDAY 17 MAY 2016

HIXON PARISH COUNCIL BUDGET 2016-2017

Budget Income

- £ 36,985.67

Budget expenditure

- £ 44,300.00
- Balance of £7,345.33 from reserves of £46,805.21 as at 1 April 2016.

HIXON PARISH COUNCIL 2016-2017 EXPENDITURE BY COST CENTRE

Budget 2016-2017

- E1: Admin: £ 13,015.52
•Staff costs £10,095: Insurance £800: Subscriptions £670)
- E2: Allowances: £ 300.00
- E3: Agency Services: £2,660.00
•Mowing highway verges £2,150
- E4: Concurrent: £ 7,650.00
•(Maintenance of open spaces)
- E5: Non-Admin: £ 1,843.00
•Civic amenity visits £328: Surface water drainage £ 470)
- E6: Free resource: £ 4,234.18

Actual 2015-2016

- £ 12,581.33
- £ 100.00
- £ 2,614.64
- £ 6720.81
- £ 3,335.03
- £ 2,543.93

HIXON PARISH COUNCIL 2016-2017

EXPENDITURE BY COST CENTRE

Budget 2016-2017

•E7: Publicity: £ 1,050.00

•(Hall Farm Close £350: £500 Newsletters)

•E8: Projects: £ 12,550.00

•Gateways £5,000: Environmental improvements £500:

•Planning fighting fund £5,000

•E9: Contingency: £ 1,000.00

Total expenditure: £ 44,300.00

Actual 2015-2016

•£ 35.99

•£ 436.70

•£ 1,432.80

•Total £ 29,801.23

HIXON PARISH COUNCIL MAJOR AIMS AND OBJECTIVES 2016-2017

- IMPROVE VILLAGE GATEWAYS AT NEW ROAD AND CHURCH LANE;
- IMPROVE APPEARANCE BY PLANTING MORE TREES, SOFT LANDSCAPING AND SCREENING;
- IMPROVE HIGHWAY SAFETY BY CREATING GREATER DRIVE AWARENESS OF VILLAGE ENVIRONMENT;
- MORE SIGNAGE, ROAD MARKINGS AND GATEWAY FEATURES;
- WORK WITH LOCAL BUSINESSES IN NEW ROAD AND CHURCH LANE TO MAKE LAND AVAILABLE FOR PLANTING AND GATEWAY FEATURES;
- ENGAGE WITH LOCAL BUSINESSES TO HELP FUND PROJECTS.
- OTHER IDEAS?



