

Hixon Parish Council

Minutes of Parish Council Meeting Tuesday October 21st 2014

In attendance for all or part of the meeting:

Cllr. B McKeown (Chair), Cllr Mrs S McKeown, Cllr D Sephton, Cllr P Hopcroft.

Members of the public: See list of people signing as In Attendance.

Ref	Item
001/14	Apologies received from: Cllr G Tummey, Cllr R Tonge, Cllr Carmichael, Cllr Mrs C Hassall and from members of the public: Cllr A Stafford-Northcote, Cllr J Tabernor.
002/14	No declarations of interest were made.
003/14	Minutes of meeting September 16th 2014 were accepted as accurate.
039/15	The benefits of Publicly Accessible Defibrillators: Paul Dadge, Chair – Burntwood and District Community First Responders, Public Governor – West Midlands Ambulance Service NHS Foundation Trust: Paul gave a display of the use of a Publicly Accessible Defibrillator and talked about the positioning of such a unit in Hixon (e.g McColls or Memorial Hall) and the costs involved - £1000 to buy and cabinet cost about £450-500. BHF will give a grant of £450. Electricity costs (through wall in to cabinet) about £15-£20 per year. Defibrillator would be maintained by the Ambulance Service, PC would pay for batteries (ca. 5-year lifetime and ca. £100 each). Suggested that Airfield Estate could have one as well. Community First Responder (CFR) scheme for Hixon, Haywoods, Weston: vehicles cost £24000, conversion costs £10000 (total could probably be kept to £20000). £10000 - lottery, £10000 - County Cllr. All the money required for a vehicle would be raised. Abbots Bromley have one. All CFRs are volunteers.
026/10	Rural Exception Housing from Housing Plus and Stafford & Rural Homes: Landowner is willing, local authority and Highways are in discussions, feasibility to be assessed. Once site has the go ahead, go public on the site and engage the community - likely to be late April/early May to consult with the public. Housing proposed is 5 rented properties (2x 2-bed bungalows, 2x 3-bed house, 1x 2-bed house) and 2 shared ownership properties (1x 2-bed and 1x 3-bed houses). Names of people interested in the houses can be passed on to Charlie Riley at Housing Plus. Exhibition on June 24th, 3-7pm Memorial Hall. S&RH/Housing Plus requested permission from Hixon PC to apply for planning permission: vote taken, unanimous Yes. Planning application put in during December 2013. Any changes to layout will come back to PC before putting in planning application. Revised layout has been provided, PC has no problems with the small change, that pushes the houses slightly further up the hill. PC needs to determine the local connection criteria: Cllr B McKeown and Clerk met with Charlie Riley to decide criteria. Awaiting decision from Planning following finalisation of section 106 agreement.
067&081/09 & 056/11	Speed and Highway Safety in Hixon Parish. Cllr. Tummey to find out details of Homezone requirements. Maps and details/proposals of highway safety measures have been sent to Chris Mitchell for comments and prices. Priorities as far as PC in concerned are: High Street, then all 3 entrances to the village (New Road, Lea Road and Church Lane - County Council should pay for safety measures on Church Lane outside school). Chris Mitchell agreed with revised plan for High Street to build out on one side, to allow pedestrian footpath. Will discuss with his engineers and kick start the design of plans as discussed. Report from engineers provided. Sub-committee met Wednesday June 5th and Chair will provide report of meeting, most of the proposals in the engineers report were approved. Clerk to advise Chris Mitchell of the situation, send report in, and ask what needs to be done with a view to having a public exhibition on the proposals in Autumn. Meeting with Chris Mitchell on 27th Sept was quite useful in establishing his views. Exhibition of proposals was held on November 23rd in Memorial Hall: attendance wasn't high but most people attending gave their opinions and ideas. Meeting held 11th February to discuss taking the High Street proposal forward, Steve Knott has visited site with an engineer and road safety expert to look at the best solution, thinks proposals are feasible and would like conifers/undergrowth removed at Orchard Cottage to improve visibility. Chair to visit householder to discuss. Plans received from Steve Knott for High Street, costs of ca. £10K. Ask for plans in a larger format, copies received. Chair to take copy of plans to houses closest to works and ask about conifer/shrub removal at Orchard Cottage. Confirmation that maximum cost to PC using CC contractors will be £10000 has been received. Work now complete - much better for kids walking to/from school bus. Bad driving is the only cause of problems with priority system. Get quotes for raised zebra crossing (County should fund this), raised pillars on Martins Way, roundabout at crossroads and Gateway feature on New Road. Problems reported with High Street improvements: Report back to Chris Mitchell re being an isolated complaint, pedestrians feel safer, working well, people will get used to it. If drivers obeyed the road instructions, there wouldn't be a problem. Also contact Chris Mitchell to say that we are in this together and making Featherbed Lane a Green Lane would assist. Ask for a priority sign to be placed lower down the pole, to assist drivers turning left from Featherbed Lane (current sign not in easy line of view).
As above	Speedwatch Campaign: Cllr Tummey can no longer run Speedwatch and resigned from this position. Cllr Hopcroft has volunteered to run the group. Ask Cllr Tummey to do the handover and train Cllr Hopcroft. Cllr Hopcroft will need police training as well. Cllr Tummey to arrange meeting with Speedwatch volunteers to introduce Cllr Hopcroft, Clerk to send list of contact details for volunteers to Cllr Tummey. Waiting for Cllr. Tummey to contact Cllr. Hopcroft. Cllr. Hopcroft to contact the volunteers to check they want to continue and to look in to the police training. The speed gun needs calibrating - contact Tom Lyons for advice on who to contact. Aim to start Speedwatch up again in the Spring.

Hixon Parish Council

021/09, 023/09, 074/09, 091/09	Playing Fields Report: Fresh Air Fitness have had a team out to sort out the problem with the rust again. If problems re-appear, take Fresh Air Fitness up on replacement offer. Still minor problems with rust, Cllr Hopcroft will monitor. Some cracking of tarmac by tennis net posts has occurred again. Rust appearing on Fresh Air Fitness equipment again, Cllr Hopcroft to photograph and send to Clerk, for passing on to supplier. Now decided that as equipment is stable (rust just around the joints) to leave this for now. Litter not too bad. Hedge at side of playing field is unruly, quoted £500 to sort it out - who owns it? Clerk to have a look at deeds to see if PC own it.
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Hixon Parish Council

097/07	<p>Allotments: Allotment paths are to be kept weed free by allotment holders. Derelict building: Clerk has established that Parish Councils pay half the normal fee for a planning application, current fee is £195, PC fee would be £97.50. Fee money (from PC) would come out of ring-fenced allotment money. Plans for derelict building have been finalised. Planning permission is required, look for external funding for works. Allotment Committee have been contacted re their request for works required - committee should organise the routine, day-to-day jobs themselves. Landowner has seen the plans. Clerk has reminded Chair of Allotment Society that the Annual Report and audited accounts need to be presented to the PC. Allotment Cttee.need to report back formally to PC with report and audited annual accounts. Agreement - minor amendment made to cover water charges. Allotment Cttee to have their own accident book, Clerk will continue to keep spreadsheet of allotment accidents reported to her. Planning Application has been permitted. A structural engineer (with full liability) needs to be appointed to check the building, Locality Brokers are assisting with finding a suitable person at a reduced cost. Gateway specification agreed and plan drawn up, two quotes received, passed on to Allotment Society. Meeting with Locality Broker was on Tuesday March 25th. Query whether a revised spec. is required as allotment holders keen to have strips in the concrete. Is the building revamp project really required? PC only has the ring-fenced allotment funds available for spending on allotment works. Allotment Committee do not want to fund shortfall for new surface. PC Ring-fenced funds will not cover the cost until 2015-2016. PC not responsible for gateway, write to Chair of Allotment Committee to ask for meeting to discuss and clarify issues. Meeting still to be arranged. Surveyor has confirmed that building is structurally sound enough to be repaired, 3 options available. Lkely to cost £8000+ to get the desired facility. Meeting yet to be arranged with Allotment Committee - decided that it may be preferable to take the financial running of the Allotments under PC control. Ask opinion of allotment holders, invite them to meeting with PC to get views/opinions from as many allotment stakeholders as possible. Letter received from Allotment Committee - Chair to draft response, 3 main points.</p>
094/09	<p>Land Registry: Checking which bits of land are registered as owned by Hixon Parish Council. Hammonds Croft and Sycamore Drive land title registers purchased - OK. Ridgeway OS is registered, Lauder Grove is unregistered, Church Road is unregistered, Meadow Glade is unregistered. Car Park is registered, Greenfields and Featherbed Lane are unregistered. Need to change some title registers from Stowe PC to Hixon PC. Clerk and Cllr Sephton have looked through old files stored at back of Memorial Hall. The original Playing Fields gifting document has been found, together with other paperwork on land. Most files from the cabinets have now been discarded. Clerk to look through files and liaise with Land Registry - will be worked on as and when time permits. All Hixon PC registered pieces of land are now registered to correct name and address. Collating information on non-registered land. Need documents back from Hand, Morgan & Owen to copy for Land Registry, Clerk to request (charge of up to £50 accepted by Council). Waiting for reply, 2 e-mails sent, follow-up with letter.</p>
051/10	<p>JBMI Liaison Committee - County Council led liaison group is now set up: Cllr Mrs C Hassall is the PC representative. Publicise Cllr Hassall's e-mail address on website and Hixon Parish Facebook page to allow people to put forward questions. Talk to Headteacher re use of inhalers by children. First meeting held September 30th, went well. Cllrs. Hassall and Carmichael plus Clerk have site visit to JBM on November 29th - postponed. A Working Party is being set up to look in to the smells as they seem to have got worse. Planning are looking for any information on whether JBM have got, or need, permission for 24/7 working. Consider approaching neighbourhood schools re inhaler use survey - discuss next meeting. Clerk to look at Public Health England website to see what they actually do - didn't look very useful from preliminary look, could contact them to ask about survey if thought necessary. Try and get info. from EA on 24/7 working and whether any permission is required for it - EA says working hours is a matter for the Borough Council. Borough Council have been asked for information on permitted working hours at JBM and also why the permissions had clause removed that prevented JBM from making nuisance dust, noise, odours etc. Ask St Peter's about their monitoring of inhaler usage - KS1 recorded by adult, KS2 recorded by child. Headteacher asked for meeting to discuss if using St Peter's data in a survey of inhaler usage in schools in the area is feasible. Letter received from Headteacher re meeting held with Governors: do not want a survey carried out in to inhaler usage at St Peter's. Response sent to Headteacher, will be discussed at next governors' meeting. Site liaison committee meeting held May 23rd. Put JBM site liaison constitution on the website. Carole Atkin can join the committee as a non-voting resident. Reply from Headteacher: Governors do not accept the contents of reply from PC and say they "do not adopt any position whatsoever in relation to the air quality or inhaler use of children in Hixon." Decided to leave for now and wait and see if air monitoring shows anything. Tour of site plus presentation/discussion with Ashley Brough took place on July 11th for Carole Atkin, Paul Hopcroft and Catherine Gill. Felt to be useful. Meeting with Gospel Hall Trust people threw up problems with litter and mess at entrance road to JBM (off New Road) by Gospel Hall Trust site entrance. Clerk has contacted JBM and they will talk to Gospel Hall Trust to discuss how best to sort the problem out.</p>
015/12	<p>Revised Code of Conduct: Code of Conduct from the Borough Council has been published - can use this draft version for Parish Council. Main difference from previous code is that the pecuniary interests of spouses/partners now have to be disclosed. Draft model 2012 and current Hixon Code of Conduct (2007) circulated to all councillors. List of changes as such not available from SBC, appendix 1 to report that states the main changes has been circulated. Sub-committee agreed to look at the paperwork and report back as to what needs to be done - Cllrs: Mrs S McKeown, Mrs C Hassall, D Sephton. New disclosable interest forms need to be completed by those Cllrs. that haven't already done so. Summary etc. of Localism Act has been circulated to Councillors for review. SBC website has information from the old disclosable interest forms on it (no Spouse details etc.), need to find out if this is changing. Point 8.2 - need to change the Standing Orders to say Councillors will leave the room when discussing an item they have an interest in. Clerk to revise the Standing Orders and finalise and circulate revised Code of Conduct. Code of Conduct has been circulated. Standing Orders will need to be typed up again (no electronic copy available) so this will take longer to finalise. Hixon PC current version has many changes from Model, Cllrs. need to decide what they want in revised version. Sub-group of Cllr. Mrs S McKeown and Cllr Sephton to consider. Cllr Sephton considers the current Hixon SOs do not need much in the way of amendments. Cllr Mrs S McKeown thinks that changes do need to be made. Report back ASAP.</p>

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032/12 and 046/13	<p>Plan for Stafford Borough (incorporating planning application for 76 houses off New Road): response to most recent consultation: Response has been sent in to SBC planning. It has been proposed that some villages are removed as Key Service Villages due to lack of facilities, Hixon has less facilities than some of these. Further correspondence has been circulated, can comment on whether plans are legal and safe - Letter sent in re-iterating previous responses - No additional employment land is required in Hixon and housing to be allocated proportionately across all the key service villages. Stafford Borough Council is in the process of preparing the new Plan for Stafford Borough to cover the period to 2031 with the Publication version published in January 2013 and formal adoption expected in early 2014. Examination of Plan has taken place, a few tweaks required, there will be further consultation. Will probably be adopted Spring/Summer 2014 (around June likely). Plan of 2001 is still the adopted plan and is still a point of reference. Any housing approved since April 2011 and started within 2 years of approval will count towards the allocation. SBC want to engage with KSVs re apportionment, settlement boundaries etc, Clerk responded to Alex Yendole asking for dates for a meeting, Alex Yendole not ready to meet yet. Reply, copying John Holmes - Hixon PC can't move forward fully with Neighbourhood Plan until we have discussed apportionment, sites etc. Still waiting to meet with Alex Yendole, chase again. Plan for Stafford Borough adopted at meeting on 19th June, copy of the adoption statement received. Meeting held July 14th, Alex Yendole not present, met with Raj Bains and Melissa Kurihara. Very disappointing, do not seem to be any better placed to resist development, "settlement boundary" needs to be set urgently based on Neighbourhood Plan findings. Notes made to summarise have been circulated to Cllrs. Meeting with Alex Yendole, went well seemed to agree with PC's views and gave some advice on approach to take. The legal challenge to the Plan for Stafford Borough by Gladmans should be heard in December.</p>
050/12	<p>Neighbourhood Plan: The Community Council can provide help with Community Engagement and sourcing funds. A lot of community engagement will be required. Up to £7K per community should be available from Locality. There is a local Locality person in Stoke - Andy Parsons. Planning Aid will give free time on planning issues. Community Council charge if they come out to give help, phone calls and e-mails are free. Neighbourhood Plan needs to go along with Local Plan, therefore need to work with SBC planning. Clerk attended meeting of local parish councils to discuss Neighbourhood Plans on Thursday March 28th. Need to include members of public (Hixon Parish residents) in group to draw up the Plan, ask for help on website, FB Community page and in Newsletter. Four residents and two Councillors have come forward at present. Chair and Clerk meeting with the Neighbourhood Plan person at SBC on June 24th, ask her to speak at next PC meeting. Need to get working group sorted and plan started. July 25th - Raj Bains from SBC gave a talk on the best way to get going with the Neighbourhood Plan and who can help. Need to produce a survey and include businesses and school children in it. Things to cover include: housing, shops, employment, schools, doctor/pharmacy, transport. Keep records of what is being done. Once survey results are known, hold a public event. Having a local NP website is a good idea. Meeting held for people interested in being part of the NP working group. CPRE NP meeting attended on 17th Sept and a SBC NP meeting attended on 1st October. NP group started September 26th 2013. Questionnaires moving forward - residential and business. Logo being produced. The airfield is an un-designated heritage asset, English Heritage are interested in it, may be able to get some protection for it. Meetings currently being held on an at least monthly basis, four held so far. Group is enthusiastic and progress being made. Have a volunteer to help with website. Bank account set-up. Residents questionnaire ready, should be out Mid-March, business questionnaire very nearly ready. Application for initial funding gone in (£1840). Working group is doing a good job. Questionnaires delivered and collected, in excess of 58% return. Need to get data collated and analysed ASAP. Clerk has gone back to John Blount (Colwich NP group) to say that we will wait until we have analysed our questionnaires before meeting to discuss joint issues -- plan to meet in November. Analysis of Neighbourhood Plans underway, very time-consuming, will be completed by end of October. Issues & Aspirations newsletter will be out for delivery 22nd/23rd November, Public Exhibition on 6th/7th December. PC Cllrs.agreed to get involved with Exhibition. Clerk to draft list of requirements for planning applications.</p>
053/12	<p>Discuss play surface repairs/renewal and roundabout/alternative equipment: Prices and details obtained, looking at grants. Proposal is to purchase a Solar Spinner, double zig-zag Twister and a Buddy Board. Clerk has let school know. Clerk took schematic of play equipment to school for children to comment on. Need to include the new surfaces under existing equipment on the application, price for the whole lot obtained from Wicksteed. Chair has put in the grant application to Awards for All. £10K conditional offer received, paperwork etc. returned, final offer received and confirmed. Wicksteed price has remained the same, firm order placed. Installation completed. Check with Wicksteed how much movement the Bubby Board should have, as it hardly moves.</p>

Hixon Parish Council

052/12& 058/12	<p>Discuss separation of Hixon from the Haywoods/Colwich in local election. Residents at the meeting agreed that this should be taken forward - to be progressed in New Year. Clerk to write to Alistair Welch asking for the ward boundary to be re-drawn making Hixon a single member ward. Ask about shortest timeframe possible and what the PC can do to help. Public feedback and support is required, campaign locally. Boundaries are due for review every 10 years, last review was 2003. Reply received from Jane Peat - in hand. Presentation at SBC offices on Monday March 25th 2013 was attended by Clerk and Cllr. Tummey. Full SBC meeting on Thursday 23rd May to finalise revised number of Councillors - vote was for 40 councillors. Clerk to write again to Alistair Welch asking for Hixon to be separated from Colwich/Haywoods to form a 1-member ward. Reply received referred to the consultation process on number of councillors by the Boundary Commission (BC). PC to reply asking for number to remain at 50 to avoid reduction in representation, ask on website and FB page for residents to do the same. If reduced such that 1-member wards are unlikely, ask to be with Stowe/Weston rather than with Colwich/Haywoods. Update from Boundary Commission on October 23rd, decision made to reduce numbers to 40. Hixon very unlikely to get single ward status, need to join with another parish(es) to boost numbers. Proposal made to join with Stowe by Chartley again as there is a historical association, clear geographical boundary etc. Agree approach and write to Boundary Commission. Chair drafted letter to BC with proposed ward change, ward to include Hixon parish, Stowe by Chartley parish and Gayton parish (and not Great Haywood, Little Haywood or Colwich): proposal agreed unanimously by Councillors. Letter written to BC, awaiting results of consultation. SBC proposals on BC website, propose leaving Hixon with Haywoods/Colwich as at present. BC also propose to leave Hixon with Haywoods/Colwich - postcards delivered to each house for return to BC by PC. 393 postcards sent to BC, 390 supported the Parish Council's proposals. BC to report back on latest consultation by 23rd September 2014. Contact BC to ask where the postcards can be viewed and to mention the "Brilliant Council" publication recommending 1-member wards. BC recommends leaving Hixon as is, took the flawed population figures without querying them. PC to challenge recommendation.</p>
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Hixon Parish Council

068/12	Consider reply from Memorial Hall Committee re car park etc.: It was considered that the reply from the Memorial Hall Trust did not show any flexibility. Other PCs get the use of the local hall free of charge. Clerk to draft a response and circulate for comment. Letter sent, awaiting reply. No reply received, write again asking for at least 14 days notice of events at the hall that will require parking. Letter sent, reply received. Meeting to discuss situation is proposed, agreed by PC. PC representatives met with Memorial Hall Cttee. on Tuesday November 26th: it was agreed that while the situation with the Bank House paying for the car park is undecided, the PC will be charged at a reduced rate for its hall bookings. Memorial Hall has offered a 10% reduction from January 1st, - accept 10% and ask that reduction is from the date of the meeting when the reduction was proposed i.e. November 26th. This has been agreed and will cover all meetings booked by PC (e.g. NP group meetings).
069/12	Bank House car park payments: Neither the new (since Dec12) tenants or the owners of the Bank House (Joules Brewery) want to pay the charge for use of the car park. Other suggestions such as a donation from the brewery as a marketing exercise have been suggested by the brewery, this was not considered a particularly good idea by the Council. Cllr Sephton to meet with a representative from the brewery to discuss the best way forward, regular payments have been made for use of the car park by their customers by the Bank House owner or tenants since 1997. Copy of letter to Bank House from 1997 given to Cllr.Sephton and Chair. Cllr Sephton has met with Neale Chandler from Joules Brewery - copy of letter passed on and the situation with the planning application for an extension discussed - the consultation by the Planning Department re the continued use of the car park by the Bank House for the planning application for an extension was considered of note by Neale Chandler. A copy of the original contract between Bass Brewery and the Bank House owners (March 1986) has been found, together with a letter from the PC's solicitor (March 2001) saying that the PC were entitled to increase the rent - if the Bank House owners didn't want to pay an increased rent, the PC should give them notice to quit the car park. Copy of contract passed on the Neale Chandler. Prepare a statement showing what is owed for Cllr Sephton to pass to Neale Chandler - if left unpaid, PC could take legal action in small claims court. Cllr Sephton has written to the Chairman of Joules Brewery stating the situation, as no reply from Neale Chandler. If still no reply by September meeting, proceed with small claims court action. Reply from Neale Chandler saying that he does not think there is a contract to pay between Bank House owners and Hixon PC but if there is, they would pay. Clerk to write to Joules saying PC is considering all the options. Contact solicitor with details to find out if contract with pub/brewery is still in force. Agreed to pay up to £500 for solicitor fees to sort out the situation re contract and precedent set. (Proposed by Cllr Hopcroft, seconded by Cllrs Mrs S McKeown and Cllr Tummey). Contact has been made with solicitor and agreement OK'd and signed at meeting. Chair to meet with solicitor to provide more paperwork. Solicitor has responded, there may be some confusion as to what is the objective of his involvement. Solicitor advises that there is sufficient evidence of a trail of payments made for car park use for the contract to be enforceable. He will write to Joules Brewery. Clerk has sent evidence of car park registration and details of split of PCs. Solicitor has everything he requires and will pursue payments with Joules Brewery. Clerk to chase up solicitor - Joules still saying no agreement so don't need to pay. Replied to solicitor along Precedent Set lines.
039/13	Consider best way of producing walk leaflets, £175 provided by Community Footpath Initiative: Decided Chair would get price for 100 and 200 copies of each walk, Clerk has sent walks to Chair. Prices: £240 for 100 leaflets, £420 for 200. Decided on 100 of each, Chair needs to redesign WORD document to get in "folding" format, could take 2-3 months. Chair to work on these over the winter.
004/14	St Peter's Children's poster competition and garden competition 2014: Cllr Hassall to judge gardens etc., decided not to have Unusual Garden Feature this year but to have a separate Judge's Prize for anything outstanding. Cllr. Mrs C Hassall has judged the gardens etc , winners list with Chair. Suggested presentation date is Tuesday 11th November at 7pm in Green Man, Chair to book. Prizes as per previous years plus £5 second prize for hanging baskets agreed..
018/14	Consider a cross-country Bike Trail, suggested location is playing field grass area: Meeting held with lads on June 1st, proposals discussed and appear feasible. Lads to come back with a simplified version discussed at meeting, then costings will be made. Waiting for more feedback etc.
023/14	Consider inviting the operations manager of D & G Buses, to discuss what improvements can be made to the existing services: Agreed to invite to meeting, wait until analysis of questionnaires has been completed so issues with bus transport are known. Aim for November meeting.
032/14	Hall Farm Close Open Space: Right to Bid application etc.: the situation with regards the Right to Bid applications for the open space on Hall Farm Close was outlined. Chair to look in to what is involved with a view to having an informed discussion at the July meeting. HFC residents group would like PC to write in to SBC to support them in their efforts to stop the open space being sold to the developer. Right to Buy bid(s) will only be put in if SBC decide they will sell. Clerk to write to SBC. Meeting of SBC cabinet on August 7th to discuss the principle of selling the open space. Cabinet decided not to sell the OS and to maintain the recreational use covenant - cannot be used as access to development unless SBC overturn this decision in the future. request received from residents of Hall Farm Close for PC to take on the lease of the HFC OS and possibly Vicarage Way. SBC would prefer PC to lease (rather than residents) and will offer a longer lease to PC. No legal costs from SBC and peppercorn rent. SBC would like PC take on Vicarage Way OSas well, to avoid them coming out to mow just one OS. Agreed to take on HFC OS if costs not too onerous. Clerk to find out mowing and legal costs. Contact with SBC will be via Alistair Welch.
033/14	Consider provision of a Community storage container: Would be useful for storage of PC files, equipment etc. Cllr. Hopcroft has looked in to the costs of purchasing a storage container, a new 8ft x 8ft container would cost about £1500 delivered. Cllr Hopcroft to bring photos to next meeting, will need to talk to Memorial Hall. Memorial Hall Committee. have repaired the portacabin and suggest that PC have a designated and private space in it, with own access/key. Cllr. Hopcroft, Chair and Clerk to have a look and assess suitability. Agreed a payment of £150 towards the repairs/refurbishment if thought space allocated is suitable.

Hixon Parish Council

037/15	Ownership of/registering the land at end of Greenfields: The PC does not own this land, the owner could not be traced previously and the PC has maintained the land for in excess of 12 years. Clerk to check where PC bit of land ends and ask solicitor for a quote for getting the land registered to the PC. Discussed whether it was worth spending the money for legal work to get ownership - Clerk to approach Land Registry to see if we can establish ownership without involving solicitor.
040/14	Change to "no recording" notice in register: Decided to use Cllr. Carmichaels suggested wording for the notice, along the lines of "If any person wishes to film or audio-record this meeting, please the advise the Parish Council so that all necessary arrangements can be made for the public meeting."
041/14	Consider timing of next Asset Inspection: defer inspection until Spring.
042/14	Consider quotes for Minor Highways work: agreed to go with same contractor as past few years.
043/14	Discuss problem with footpath through Lower Lea Heath Farm: decided to write to land owner to let him know of the problem reported and ask him to keep the dog away from the footpath.
044/14	Planning Forum on Thursday 20th November 2014, 6pm at SBC - Cllrs. Mrs S McKeown anmd Hopcroft said they would attend, dependent on agenda items.
045/14	Campaign for the Protection of Rural England: consider request for donation: £20 donation agreed.
046/14	Community Council of Staffordshire: request for Hixon to enter the Best Kept Village Competition 2015: decided to continue to not enter.
010/14	Councillor Questions: The pavements in the village have been improved by recent works by Highways.
011/14	Date of next meeting: November 18th 2014
012/14	Public Participation: Hall Farm Close residents requested that the PC take on the lease of the open space, for as long as possible, to prevent it from being sold to developers (see item 032/14). Stoke want HS2 trains to stop there - if route goes via Stoke then likely to also come via Hixon. Should know by October 28th whether recommendation is for Stoke to get a station.
013/14	Planning Applications: 14/21225/HOU : Single storey extension to side and rear of dwelling (resubmission of 14/20551/HOU) , 6 New Road Hixon
014/14	Planning Reports 4/20733/FUL: Variation of condition 9 of outline permission 12/16714/OUT for building to allow alternative provision for ground nesting birds. Air & Ground Aviation Land Off New Road
015/14	Bank Reconciliation:
016/14	Schedule of agreed payments C Gill salary - October (gross). Local Gov act 1972 s111. C Gill expenses - October Local Gov act 1972 s111 Reimbursement C Gill stamps (12x £0.53 2nd class = £6.36 + 12x62p 1st class = £7.44), Local Gov act 1972 s111 Reimbursement C Gill mileage (22 miles @ £0.45p/mile). Local Gov act 1972 s111 Fenns Stationery for ink and paper Grant Thornton for external audit Hixon Memorial Hall July to September (2xPC, 2xNP) SBC for amenity skip (July and free in Sept) Wicksteed for play equipment and safety surfaces (grass mats) Acer Garden Landscapes for grass cutting in September (less 5%) Severn Trent Water for car park drainage 1st April to 1st October 2014 Brierley Hill Printers for 2000 post cards re Gladman 101 house planning application.
017/14	Correspondence received: minutes from Parish Forum, polling station review consultation (ends 31st October), invitations to Gala Pantomime and sponsored walk around Stafford boundary, Invitation to Mayor's Charity Ball on 5th December at 7pm, at Showground.

Meeting finished at 9.55 pm.

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Clerk/Chair
Cllr Hopcroft

Cllr.
Hopcroft/Clerk

Hixon Parish Council

Chair/Clerk
Clerk
Clerk
Cllrs. Mrs S McKeown & D Sephton

Hixon Parish Council

Clerk
Clerk/Chair/Cllr. Mrs S McKeown
Chair/Clerk

Chair

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Waiting for feedback from solicitor - Clerk
Chair
Chair
-
Chair/Clerk
Clerk
Cllr. Hopcroft/Chair/Clerk

Hixon Parish Council

Clerk
Clerk
Clerk to circulate agenda once available
None
Clerk to book Memorial Hall
None
-
-
Object
None
Permit
Done
£686.40
£53.50
£13.80
£9.90
£116.36
£240.00
£43.20
£73.00
£19,980.00
£711.64
£221.79
£102.00

