

Hixon Parish Council

Minutes of Parish Council Meeting Tuesday March 20th 2012

In attendance for all or part of the meeting:

Cllr B McKeown (Chair), Cllr G Tummey, Cllr P Hopcroft, Cllr D Sephton, Cllr Mrs C Hassall.

Members of the public: See list of people signing as In Attendance.

Ref	Item	Action
001/11	Apologies received from: Cllr Carmichael, Cllr Mrs S McKeown , Cllr R Tonge and from members of the Public: Cllr Mrs J Tabernor, Cllr A Stafford-Northcote, Cllr L Bloomer .	-
002/11	No declarations of interest were made.	-
005/11	Minutes of meeting February 21st 2012 were accepted as accurate.	-
067/09	Speed and Highway Safety in Hixon. Includes Lea Heath (081/09). Speedwatch campaign: Training completed, sites identified and risk assessment performed. Speedwatch campaign should start fully late March/early April. Traffic calming fixed measures - meeting with Chris Mitchell plus colleagues held on 6th March at 10am in Hixon. Proposals were for a rumble wave and chicane on Lea Road and New Road. Raised zebra crossing outside school, at crossing point (liaise with Head Teacher). Create a single track on High Street (pinch from both sides), providing walking space. Public exhibition of proposals (after agreement with Chris Mitchell etc.) will take place at a weekend. Chair to produce a report for circulation, then invite formal comments and prices for proposals from Highways. Cllr. Tummey to chase up Speedwatch equipment. Cllr. Tummey authorised to book Memorial Hall for Speedwatch meetings if necessary. Cllr. Tummey to find out details of Homezone requirements for next meeting.	Chair and Cllr. Tummey
026/10	Survey on Rural Exception Housing from Housing Plus and Stafford & Rural Homes: Discussed In Camera - 3 sites, (ranked 1st, 2nd, 3rd) to be put to planners by John Lancaster. Clerk to summarise how sites were ranked.	Clerk to summarise
021/09 and	Playing Fields Report. No problems. Ask Fresh Air Fitness's representative to look at equipment again, try for a weekend.	Clerk
097/07	Allotments: Allotment society have requested that the sponsor signboard is put on the vehicle gate, facing outwards. Could it be put on posts a side of gate, so it can be seen from outside when gate is open? Final wording of signboard agreed. Clerk to find out whose contact phone numbers should be put on the board (members of the allotment society).	Clerk
063/08 & 043/09	Walk leaflets: Leaflets have been updated with details provided - changes to walks now provided, Clerk to compare the wordings of the walks across the airfield estate .	Clerk
201/06	Disputed Land at Hammonds Croft: Householder has provided plans supplied by mortgage lender. Cllrs. Carmichael and Mrs C Hassall to draw map showing piece of land transferred.	Cllrs Carmichael and Mrs C Hassall.
046/09	Publicity for Compass magazine - Chair to provide monthly articles by 2nd Monday in the month. Chair to write article re Sycamore Drive Play Area for Compass. Should we provide a resume of the PC meeting for publication in Compass? Agreed this would be a good idea. Could be a link to new website.	Chair
074/09	Revamp of playing field play areas: Chair presented proposed wording, Cllrs. suggested suggest changes to Chair that were made at the time.	Clerk

094/09	Land Registry: Checking which bits of land are registered as owned by Hixon Parish Council. Clerk and Chair may need to visit William Salt library to find reference to playing field as it is unregistered. Hammonds Croft and Sycamore Drive land title registers purchased - OK. Ridgeway OS is registered, Lauder Grove is unregistered, Church Road is unregistered, Meadow Glade is unregistered. Car Park is registered, Greenfields and Featherbed Lane are unregistered. Need to change some title registers from Stowe PC to Hixon PC. Clerk and Cllr Sephton to look through old files stored at back of Memorial Hall. Are the original Hammonds Croft estate plans there? Can throw away anything over 5 years old (tax etc. 7 years) and any brochures, trivia etc. that there is no need to keep at all.	Clerk/Cllr Sephton
101/09	Car Park light: Agreed to pursue low level (bollard type) light. Quote for work now received, Cllrs. thought it was too high. Clerk to try and obtain a further quote.	Clerk
051/10	JBM - use of outside storage area, pylons, lighting - planning application. Planning permission was given, objection being made by resident. Minutes of meeting with Environment Agency and 2 residents to be circulated once finalised. Waiting for comments from EA.	Clerk
061/10	HR Working Group: Cllrs had discussions In Camera.	-
064/10	Bus service changes - Waiting for a response from Charles Soutar. Cllr Mrs S McKeown and Cllr B McKeown attended a meeting discussing a combined bid for funds for Community Transport from County Council (awarded by the Lottery Fund) on January 25th. It is a Ring and Ride scheme with volunteer drivers. Person requesting the ride pays the volunteer, volunteer passes money to the organisation and the organisation pays the volunteer's mileage plus a little bit over. Tixall with Ingestre, Hixon and Colwich present. Stowe by C may be interested. Could operate as different schemes with one (paid) co-ordinator. Questionnaires are being produced to establish the interest in the village. It was agreed to wait and see the questionnaire and then decide whether to proceed. Clerk has sent a copy of the minutes of the meeting to Weston PC and see if they want to join the group of interested villages. Awaiting questionnaire.	Cllr Mrs S McKeown
041/11	Parking on The Croft: Stafford and Rural Homes own the car park at the back of The Croft. Agreed to remove this item from the agenda.	Clerk
045/11	Findings from Asset Inspection: Planters have been removed. Agreed to remove this item from the agenda.	Clerk
046/11	Encampment at side of canal in Pasturefields: Canal boats set up a camp on the canal at Pasturefields, a Romany caravan is also there. SBC Planning are looking in to this and also static caravans parked at the side of the canal. SBC have asked for help from residents to record movements etc. at the encampments over a 28 day period. Two possible volunteers to do this. Chair will ask one person to keep a log. Planning Enforcement are following procedures with a view to enforce planning permission application - boat owners say that boats are not in the water as the bank has eroded and the boats are on land. British Waterways have not given permission for boats to be moored. A report will go to SBC planning on 28/3/12 to get formal approval for enforcement action.	-
050/11	Joint Section 53 application for airfield estate, with Stowe-by-Chartley Parish Council: Chair will be liaison person with John Lameris and Stowe by C PC for section 53 matters. John is trying to get statements from walkers/users of the airfield footpaths for the past 20 years. Once application submitted, if it is granted (say in several years time), then land would have to be put back to how it was at the time application submitted. Council agreed to support a joint section 53 application with Stowe by Chartley Parish Council. Application is with County Council, awaiting approval. Letter from Roly Tonge re usage of airfield for walking etc. has been received. Application has been approved by SCC, now has to be put in formally.	Chair
032/11	Consider Website update/revamp: Chair to meet with student to discuss.	Chair
059/11	Consider renewing membership of Staffordshire Playing Fields Association - £15: Ask SPFA what are the benefits of being a member? It was decided to renew membership.	Clerk

064/11	Consider renewing membership of Community Council of Staffordshire - £22. It was decided not to renew membership.	Clerk
012/11	Chairman's announcements:	
	The Parish Council has been approached by the Millennium Green Trust and the Memorial Hall committee who want to put on an event to celebrate the Queens Jubilee - £200 to print leaflets etc. has been requested. Put on agenda for next month - how much are the other groups putting in to the event? The Parish Council would want recognition for it's contribution.	Clerk
	The Parish Council has received e-mails from residents about the work carried out by Highways. Respond along the lines that the PC is always trying to improve Highway safety and is pushing for a 40mph speed limit through Pasturefields to help the situation.	Clerk
013/11	Councillor Questions:	
	Walnut Crest - tarmacing is taking place, is this to do with the PC's request for repairs to the pavements? Should there be a proper warden system re-introduced for the residents of Walnut Crest and make it proper Senior Citizen's housing again? Add to agenda for next month for discussion. A volunteer currently helps residents by collecting prescriptions.	Clerk to add to agenda.
014/11	Date of next meeting: April 17th 2012.	Clerk to book Memorial Hall
003/11	Public Participation	
015/11	Planning Applications:	
	12/16847/OUT Erection of 3 dwellings, Mount Farm, Stowe Lane, Hixon (corner of Church Road and Stowe Lane)	Object
016/11	Planning Reports	
	11/16367/EXTF Demolish existing buildings, erection of general industrial units (Use Class B2), Hixon Industrial Estate, Church Lane	Permit
017/11	Bank Reconciliation.	Performed
018/11	Schedule of agreed payments	Paid as per below:
	C Gill salary - March (Net of NI). Local Gov act 1972 s111.	£614.97
	C Gill expenses - March. Local Gov act 1972 s111	£48.50
	Reimbursement C Gill mileage (26 miles @ £0.45p/mile). Local Gov act 1972 s111	£11.70
	Reimbursement of C Gill for payment to 4UH for website hosting	£35.99
	Fenns - ink, pens, folders	£75.54
	Avdec for website domain registration 4/4/12 - 4/4/14	£96.00
	Wicksteed for cradle swing seats	£343.20
	Hire of Stowe by Chartley village hall for Speedwatch	£9.00
	HMRC NI for employee (£7.29) and employer (£13.74)	£21.03
	Abbey Landscapes - Cleaning of bus shelters 25/8/11-15/3/12 (£70) and maintenance of path to school Sept and Oct 2011 (£30).	£100.00
	Eon additional energy charges (due to SCC contract ending)	£15.20
019/11	Correspondence Received: Details of CPRE seminar 20th March, Mayor's appeal - 40's charity evening 31st March, Staffordshire Police Authority - forthcoming changes to the Governance of Policing, SCC Re Diamond Jubilee Celebrations.	

Meeting finished at 9.30 pm.