

## Hixon Parish Council

A meeting of the Council will be held on Tuesday May 17th 2016 at Hixon Memorial Hall at 7.30pm.

Ref	Item	Report
001/16	To receive apologies.	Chair
002/16	To receive declarations of interest in any matter on the agenda.	Chair
003/16	Minutes of meeting April 19th 2016.	Chair
023/16	To elect a Chair for 2016/2017	Chair
024/16	To receive the Chair's declaration of office	Clerk
025/16	To elect a Vice Chair for 2016/2017	Chair
026/16	To receive the Vice Chairs declaration of office	Clerk
027/16	To elect Finance Officer for 2016/2017	Chair
026/10	Rural Exception Housing from Housing Plus/Stafford & Rural Homes: Update.	Cllr Hopcroft
067&081/09 & 056/11	Speed and Highway Safety in Hixon Parish: Raised crossing on Church Lane and New Road safety features - update	Chair
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Report.	Cllr Hopcroft
097/07	Allotments: Derelict building situation, Chair speaking to landowner. Invoicing paperwork situation. Water meter reading is due in May.	Chair
051/10	JBMI Liaison Group: next meeting is June 6th 2016.	(Cllr Mrs M Aberley)
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Update on current position.	Chair
069/12	Bank House car park situation: Situation regarding donations and placing on record the previous history of payment arrangement for use of car park. Update from Cllr. Mrs C Murdoch. Who will check the defibrillator if pub is vacant.	Chair/Cllr. Mrs C Murdoch
039/13	Walk leaflets update: walk again to get new descriptions.	Councillors
032/14	Leasing of Hall Farm Close and Vicarage Way Open Space from SBC: update	Clerk
037/14	Ownership/registering the land at end of Greenfields:update	Clerk
054/14	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery	Cllr Hopcroft
050/15	Community Involvement to improve Hixon - ideas on how to achieve this.	Chair
055/15	Using Cloud Storage on G-mail for PC documents: From July 2015 meeting - IT sub-committee to be set up of Cllrs. Mrs S McKeown, Baxter, A Murdoch and Clerk.	Chair
058/15	Consider applying for funds under the Community Footpaths Initiative 2016/2017	Clerk
060/15	BKV: Childrens poster competition, garden competition - judges?	Clerk
004/16	Request from resident for 40mph speed limit through Pasturefields - update	Clerk
007/16	Consider renewal of membership of the Community Council of Staffordshire for £25 pa.	Clerk
009/16	Financial Checks by Cllr Mrs S McKeown, situation with Acer payments re retention:	Clerk
028/16	Annual Return 2015-2016: To consider and approve the Governance Statement and the report from the internal auditor	Chair
029/16	Annual Return 2015-2016: To approve the Statement of Accounts for the Year ending 31 March 2016	Chair
030/16	Presentation of Stowe Consolidated Charities Annual Accounts.	Chair
031/16	Consider residents request re cherry trees on Hammonds Croft OS	Clerk
032/16	Consider tree planting to be requested at village gateway on New Road	Clerk
033/16	Consider insurance price options from Zurich	Clerk

034/16	Consider how to engage with Healthwatch Staffordshire	Cllr. Mrs C Murdoch
035/16	Consider email from Weston PC re collaborating on rtying to get the A51 speed limit lowered/reduce speed of traffic.	Clerk
036/16	Arrange date for next asset inspection	Clerk
037/16	Consider adding Clerk as signatory to bank account to allow Nat West to take instructions from her re statements etc. Or to set up special instructions, councillor(s) would have to do this.	Clerk/Chair
038/16	Bri Stor apprentices: consider useful community jobs and projects	Chair
013/16	Chairman's announcements:	Chair
014/16	Councillor Questions	Councillors
015/16	Date of next meeting: June 21st 2016.	Clerk to book Hall
016/16	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm.	
	Resume meeting	
017/16	AOB	Chair
018/16	Planning Applications:	Chair
	16/24059/HOU Single Story Extension to flank wall of existing bungalow to create larger dining room utility room and cloakroom, Orchard Leys, Puddle Hill, Hixon	Chair
019/16	Planning Reports	Chair
	16/23681/COU Retention of tennis court, Pasturefields Farm. Pasturefields	Refuse
	15/23447/HOU   Conversion of existing outbuilding to annexe accommodation ancillary to main dwelling and construction of glazed conservatory link to main dwelling. Beech Tree Farm London Road Pasturefields	Permit
	15/22739/FUL   Variation of conditions 2, 4 and 7 in respect of approved application 13/19784/FUL   Land Adjacent To 24 The Croft Off Church Lane Hixon Stafford ST18 0PX	Permit
	16/23721/FUL Lighting of car park. Erection of lighting to serve extended car park and service yard - Broadcrown Diesel Generators Factory Unit 5 Hixon Airfield Industrial Estate Hixon + amendment for CCTV cameras and masts	Permit
020 /16	Bank Reconciliation:	Clerk/ Chair
021/16	Schedule of agreed payments	
	C Gill salary May (Gross). Local Gov act 1972 s111.	£748.96
	C Gill allowance (costs: working from home) - May. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (28 miles @ £0.45p/mile). Local Gov act 1972 s111	£12.60
	Reimbursement C Gill for printed Hi-Viz vests and disposable gloves. Local Gov act 1972 s113	£43.92
	Reimbursement C Gill for diesel costs incurred collecting/delivery filing cabinet and storage unit from Rugeley	£10.00
	Fenns - ink	£29.90
	Severn Trent Water (15th October 2015-15th April 2016)	£229.42
	Reimbursement of Cllr. B McKeown for mileage incurred collecting Newsletters from Newcastle under Lyme (44 miles at £0.45/mile)	£19.80
	Abbey Landscapes for asset work (2015 inspection)	£215.00
	Brierley printers for Newsletter	£149.00
	Transfer of gratuity repayment to Ring-fenced Funds account (from 2009)	£42.88
	CPRE subscription 2016-2017 (item 006/16 April minutes)	£36.00
	Acer for grass mowing - April (full amount)	£1,201.97
022/16	Documents Received:	

13th May 2016

**X**

Catherine Gill  
Clerk to Hixon Parish Council

