

Hixon Parish Council

A meeting of the Council will be held on Tuesday April 19th 2016
at Hixon Memorial Hall at 7.30pm.

Ref	Item	Report
001/16	To receive apologies.	Chair
002/16	To receive declarations of interest in any matter on the agenda.	Chair
003/16	Minutes of meeting March 15th 2016.	Chair
026/10	Rural Exception Housing from Housing Plus/Stafford & Rural Homes: Update.	Cllr Hopcroft
067&081/09 & 056/11	Speed and Highway Safety in Hixon Parish: Raised crossing on Church Lane and New Road safety features - update	Chair
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Report.	Cllr Hopcroft
097/07	Allotments: Derelict building situation. Invoicing paperwork situation.	Chair
051/10	JBMI Liaison Group: next meeting is June 6th 2016.	(Cllr Mrs M Aberley)
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Update on current position.	Chair
069/12	Bank House car park situation: situation re sending solicitor's draft letter or alternative letter re use of car park agreement to Joules. Consider who will check the defibrillator if pub is vacant.	Chair
039/13	Walk leaflets update: walk again to get new descriptions when weather improves.	Councillors
032/14	Leasing of Hall Farm Close and Vicarage Way Open Space from SBC: Consider cost of £316.40 + VAT for 2 weeks of Staffs Newsletter adverts.	Clerk
037/14	Ownership/registering the land at end of Greenfields: cheque to be raised, then paperwork can be sent.	Clerk
054/14	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery	Cllr Hopcroft
050/15	Community Involvement to improve Hixon - ideas on how to achieve this.	Chair
055/15	Using Cloud Storage on G-mail for PC documents: From July 2015 meeting - IT sub-committee to be set up of Cllrs. Mrs S McKeown, Baxter, A Murdoch and Clerk. Next meeting April 20th, 7.30pm Bank House.	Chair
056/15	Discuss plastic benches/tables for playing field.	All
058/15	Consider applying for funds under the Community Footpaths Initiative 2016/2017	Clerk
060/15	BKV: Childrens poster competition, assign judges	Clerk
004/16	Consider request from resident for 40mph speed limit through Pasturefields	Chair
005/16	Sign off Financial Risk Assessment for forthcoming year.	Chair
006/16	Consider continued membership of CPRE for 2016-2017 for £36pa	Clerk
007/16	Consider renewal of membership of the Community Council of Staffordshire for £25 pa.	Clerk
008/16	Consider the loft extension at 47 Ridgeway (item requested by resident):	Chair
009/16	Consider Financial Checks by Cllr Mrs S McKeown:	Cllr Mrs S McKeown

010/16	Consider report and survey/feedback on Stafford Borough's recreational facilities.	Chair/All
011/16	Consider purchase of filing/storage cabinets for the portacabin	Chair
012/16	Science park off New Road - planning application.	Chair
013/16	Chairman's announcements:	Chair
014/16	Councillor Questions	Councillors
015/16	Date of next meeting: May 17th 2016.	Clerk to book Hall
016/16	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm.	
	Resume meeting	
017/16	AOB	Chair
018/16	Planning Applications:	Chair
	16/23927/HOU: Demolition of single storey extension and construction of 2-storey side extension to form lounge, study WC and additional stair with first floor master bedroom with en-suite and dressing room, Broadmore Farmhouse, Broadmore Lane, Hixon	
019/16	Planning Reports	Chair
	15/23451/FUL Extension to existing portal framed livestock/storage building plus the demolition and replacement of existing asbestos barn structure with new animal and vehicle storage barn, at Beech Tree Farm, London Road, Pasturefields	Permit
	16/23588/HOU Single storey rear extension, 1 Highfield Road, Hixon	Permit
020 /16	Bank Reconciliation:	Clerk/ Chair
021/16	Schedule of agreed payments	
	C Gill salary April (Gross). Local Gov act 1972 s111.	£748.96
	C Gill allowance (costs: working from home) - April. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill stamps 2nd class (12x£0.55 = Local Gov act 1972 s112	£6.60
	Reimbursement C Gill mileage (60 miles @ £0.45p/mile). Local Gov act 1972 s111	£27.00
	Reimbursement C Gill Clerk's mobile phone and £10 top up. Local Gov act 1972 s113	£10.00
	Fenns - ink and paper	£70.02
	Land Registry for Greenfields registration (maximum price)	£100.00
	SPCA/NALC subscription 2016-2017	£384.00
	Solicitor for work re use of car park by Bank House customers	£612.00
	Avdec for website domain renewal for 2 years	£96.00
	Transfer of VAT repayment to Ring-fenced Funds account (VAT from Allotment Gateway spend)	£573.00
	Graham Lowndes for hedge cutting, side of playing field	£600.00
	Acer for grass mowing - March (less 5%)	£570.93
	Hixon Memorial Hall January to March room bookings	£57.60
022/16	Documents Received: Briefing note on NALC's services	

15th April 2016

X

Catherine Gill
Clerk to Hixon Parish Council