

## Hixon Parish Council

A meeting of the Council will be held on Tuesday September  
17th 2013 at Hixon Memorial Hall at 7:30pm.

| Ref                    | Item   | Report            |
|------------------------|--|-------------------|
| 001/13                 | To receive apologies.  | Chair             |
| 002/13                 | To receive declarations of interest in any matter on the agenda.   | Chair             |
| 003/13                 | Minutes of meeting July 25th 2013.   | Chair             |
| 026/10                 | Rural Exception Housing from Housing Plus and Stafford & Rural Homes:<br>Update.   | Clerk             |
| 067&081/09 &<br>056/11 | Speed and Highway Safety in Hixon Parish: Exhibition etc.: update on feedback from Chris Mitchell.   | Chair/Clerk       |
| See above              | Speedwatch campaign.   | Cllr. Tummey      |
| 021/09 and<br>023/09   | Playing Fields: Report.  | Cllr Hopcroft     |
| 074/09 &<br>091/09     | Fitness Trail and new play equipment on playing field.   | Cllr. Hopcroft    |
| 097/07                 | Allotments: Plans for derelict building - progress with planning permission. Recording of accidents at allotments. Presentation of Annual Report and accounts from Allotment Society.  | Chair             |
| 094/09                 | Land Registry:   | Clerk             |
| 051/10                 | JBMI Liaison Group: First liaison group meeting is on Monday September 30th at 6pm. Consider sending letter from parent to the school re use of increased inhaler usage, attributed to JBM fumes/dust etc.   | Clerk             |
| 064/10                 | Community Transport: leave until later in year or when time permits.   | -                 |
| 046/11                 | Encampment at side of canal in Pasturefields: update.  | Clerk             |
| 015/12                 | Revised Code of Conduct - update.  | Clerk             |
| 032/12                 | Local Development Framework:   | Chair             |
| 037/012<br>(&059/12)   | Planning application 12/16714/OUT Building for Use Class B1(Business) and/or Use Class B2 (General Industry) and/or Use Class B8 (Storage and Distribution) (outline) - access, appearance, layout and scale to be determined - Air & Ground Aviation Land Off New Road, Hixon. Actions resulting from planning meeting - letter of complaint sent to SBC. Pre Action Protocol letter sent. Application for Judicial Review filed. Complaint to Ombudsman now dropped. JR application has not been permitted. Written representations made against allocation of costs. Review of possible maximum costs undertaken. Discuss letter to 300+ Ombudsman complaint residents. Invoices from SBC and for our Counsel received. Chair to meet with DLA to discuss the case. | Chair/Clerk       |
| 038/12                 | In Camera discussion: Correspondence received as a result of public meeting (037/12) and discuss possible actions as a result of approval of planning application (037/012).   | All (if required) |
| 050/12                 | Neighbourhood Plan: Need to sort out a working party and make progress. CPRE meeting to discuss the problems caused by the NPPF prior to local/neighbourhood plan implementation on Tuesday 17th Sept at 7pm. Meeting of interested residents on September 26th at 7.30pm in Memorial Hall, meeting of parishes with Raj Bains at 6.30pm on October 1st at SBC.  | Chair             |
| (053/12)               | Discuss play surface repairs/renewal and roundabout/other play equipment.  | Chair             |
| 052/12                 | Separation of Hixon from the Haywoods/Colwich in local elections: Letter sent to Alistair Welch, reply received from Jane Peat. Awaiting progress update from Boundary Commission.   | Cllr. Tummey      |
| 058/12                 | Discuss the lack of representation for Hixon by Borough Councillors: Alistair Welch has been asked for clarification re planning committee members. Freedom of Information request for information made on 8th April. Reply not made within 20 working days (7th May). Contact made with SBC, reply will be made shortly. Reply received May 23rd - no restrictions are placed on Councillors on discussing planning applications etc. with the public - they are only governed by the Members Code of Conduct.  | Chair             |

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| 066/12 | Consider HS2: Jeremy Lephroy will attend October meeting.   | Chair  |
| 068/12 | Memorial Hall Committee re car park etc. Discuss response to second letter and request for meeting.   | Chair/Clerk  |
| 069/12 | Bank House car park payments: discuss small claims court action   | Cllr Sephton   |
| 074/12 | Best garden, hanging basket, business premises and most unusual garden feature: update from Cllr. Mrs C Hassall.  | Chair/Cllr. Mrs C Hassall                                    |
| 029/13 | Stafford Borough Council Planning Application Validation Criteria - Consultation ended 25th August  | Chair  |
| 030/13 | Discuss problem of noise from pub(?) leavers at 2.15am waking up residents of Back Lane.  | Clerk  |
| 031/13 | Consider renewal of Staffordshire Playing Fields membership (£15)   | Clerk  |
| 009/13 | Chairman's announcements:   | Chair  |
| 010/13 | Councillor Questions  | Councillors  |
| 011/13 | Date of next meeting: October 15th 2013   | Clerk to book Hall   |
| 012/13 | Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm.  |  |
|        | Resume meeting  |  |
| 013/13 | Planning Applications:  |  |
|        | 13/19150/FUL land at Neptune Business Park, Pasturefields Industrial Estate, replacement office building for Air & Ground   |  |
|        | 13/19249/OUT Proposed development up to 81 two-storey houses (80 units from main access from New Road and one detached unit from separate access) and associated works including landscaping with 30% affordable housing (24 units)   | Added to agenda post meeting, as received on day of meeting. |
| 014/13 | Planning Reports  |  |
|        | 13/18528/FUL Training Tower DTECat ,adjacent Unit 1-6, Saturn Business Park, Airfield Estate, Hixon   | Permit   |
| 015/13 | Bank Reconciliation   | Clerk  |
| 016/13 | Schedule of agreed payments   |  |
|        | C Gill salary - September (Net for Q2). Local Gov act 1972 s111.  | £654.96  |
|        | C Gill expenses - September. Local Gov act 1972 s111  | £53.50   |
|        | Reimbursement C Gill stamps (1 stamp for large envelope). Local Gov act 1972 s111   | £1.10  |
|        | Reimbursement C Gill mileage (26 miles @ £0.45p/mile). Local Gov act 1972 s111  | £11.70   |
|        | Reimbursement C Gill for HP Officejet 7500A printer   | £99.99   |
|        | Fenns stationery ink (£67.15 plus £60.14 less £48 for returned ink)   | £79.29   |
|        | Acer Garden Landscapes - July mowing (less retention)   | £711.64  |
|        | Acer Garden Landscapes - August mowing (less retention)   | £852.33  |
|        | HMRC Employer (£7.86) and Employee (£5.04) NI payment for Q1  | £12.90   |
|        | SBC for Judicial Review application expenses  | £1,787.50  |
|        | DLA Piper for Counsel's fees in Judicial Review application   | £1,038.00  |
|        | Information Commissioner's Office, Data Protection Act registration renewal   | £35.00   |
|        | Orchard Street Furniture for seating bench, Ridgeway open space   | £682.27  |
|        | Wicksteed for play etc, equipment inspection  | £54.00   |
|        | EON - energy and maintenance for 3 lampposts, 1/4/13 to 31/3/2014.  | £168.60  |
| 017/13 | Correspondence received: Parish Forum on 26th September - request for issues for discussion, Annual Report from Staffs Playing Fields, Notification that the Plan for Stafford Borough has been submitted for examination, letter from EON re fitting control gear to convert 35 watt sodium lanterns to 24 watt white light lanterns plus fitting part night photocells (off midnight to 5am), Notification of change of Local Policing Team Commander to Chief Inspector Jane Hewett, Invitation to AGM of Community Council on 7th October plus Annual Report. |  |

Signed:

Catherine Gill, Clerk to Hixon Parish Council

Date: 13th September 2013