

Hixon Parish Council

A meeting of the Council will be held on Thursday 25th July
2013 at Hixon Memorial Hall at 7:00pm.

| Ref | Item | Report |
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| 001/13 | To receive apologies. | Chair |
| 002/13 | To receive declarations of interest in any matter on the agenda. | Chair |
| 003/13 | Minutes of meeting June 18th 2013. | Chair |
| 050/12 | Neighbourhood Plan: Need to sort out a working party and make progress. Talk by Raj Bains from SBC. | Chair |
| 026/10 | Rural Exception Housing from Housing Plus and Stafford & Rural Homes: report on public consultation provided and circulated: decision required on whether to allow Housing Plus/S&RH to apply for planning permission. | All Cllrs. |
| 067&081/09 & 056/11 | Speed and Highway Safety in Hixon Parish: Exhibition etc.: update on feedback from Chris Mitchell. | Working Party |
| See above | Speedwatch campaign. | Cllr. Tummey |
| 021/09 and 023/09 | Playing Fields: Report. | Cllr Hopcroft |
| 074/09 & 091/09 | Fitness Trail and new play equipment on playing field. Letter sent to supplier re rust on fitness trail equipment and defective seat backs. Replacements seat backs now fitted on pull-down challenger. | Cllr. Hopcroft/Clerk |
| 097/07 | Allotments: Plans for derelict building - progress with planning permission. | Chair |
| 094/09 | Land Registry: | Clerk |
| 051/10 | JBMI Liaison Group: need a councillor to volunteer for the liaison group. | Clerk |
| 064/10 | Community Transport: leave until later in year or when time permits. | - |
| 046/11 | Encampment at side of canal in Pasturefields: update. | Clerk |
| 015/12 | Revised Code of Conduct - update. | Cllr Mrs S McKeown |
| 032/12 | Local Development Framework: | Chair |
| 037/012 (&059/12) | Planning application 12/16714/OUT Building for Use Class B1(Business) and/or Use Class B2 (General Industry) and/or Use Class B8 (Storage and Distribution) (outline) - access, appearance, layout and scale to be determined - Air & Ground Aviation Land Off New Road, Hixon. Actions resulting from planning meeting - letter of complaint sent to SBC. Pre Action Protocol letter sent. Application for Judicial Review filed. Complaint to Ombudsman now dropped. JR application has not been permitted. Written representations made against allocation of costs. Review of possible maximum costs undertaken. Discuss letter to 300+ Ombudsman complaint residents. | Chair/Clerk |
| 038/12 | In Camera discussion: Correspondence received as a result of public meeting (037/12) and discuss possible actions as a result of approval of planning application (037/012). | All (if required) |
| (053/12) | Discuss play surface repairs/renewal and roundabout/other play equipment. | Chair |
| 052/12 | Separation of Hixon from the Haywoods/Colwich in local elections: Letter sent to Alistair Welch, reply received from Jane Peat. Awaiting progress update from Boundary Commission. | Cllr. Tummey |
| 058/12 | Discuss the lack of representation for Hixon by Borough Councillors: Alistair Welch has been asked for clarification re planning committee members. Freedom of Information request for information made on 8th April. Reply not made within 20 working days (7th May). Contact made with SBC, reply will be made shortly. Reply received May 23rd - no restrictions are placed on Councillors on discussing planning applications etc. with the public - they are only governed by the Members Code of Conduct. | Chair |

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| 066/12 | Consider HS2: | Chair |
| 068/12 | Memorial Hall Committee re car park etc. Waiting for response to second letter. | Chair/Clerk |
| 069/12 | Bank House car park payments. | Cllr Sephton |
| 074/12 | Best garden, hanging basket, business premises and most unusual garden feature: update. Prize giving for children's posters was June 24th. | Chair/Cllr. Mrs C Hassall |
| 024/13 | Consider purchase of new printer for Clerk (one that is more economic with ink). | Cllr Carmichael/Cllr. Mrs C Hassall |
| 029/13 | Stafford Borough Council Planning Application Validation Criteria - Consultation | |
| 009/13 | Chairman's announcements: | Chair |
| 010/13 | Councillor Questions | Councillors |
| 011/13 | Date of next meeting: September 17th 2013 | Clerk to book Hall |
| 012/13 | Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm. | |
| | Resume meeting | |
| 013/13 | Planning Applications: | |
| | 13/18861/HOU 40 Ridgeway, Hixon two storey extension | |
| | 13/18528/FUL Tower at adjacent Unit 1, Saturn Business Park, Airfield Estate, Hixon | |
| 014/13 | Planning Reports | None |
| 015/13 | Bank Reconciliation | Clerk |
| 016/13 | Schedule of agreed payments | |
| | C Gill salary - July (Gross). Local Gov act 1972 s111. | £660.00 |
| | C Gill expenses - July. Local Gov act 1972 s111 | £53.50 |
| | C Gill salary - August (Gross). Local Gov act 1972 s111. | £660.00 |
| | C Gill expenses - August. Local Gov act 1972 s111 | £53.50 |
| | Reimbursement C Gill stamps (12x50p 2nd class). Local Gov act 1972 s111 | £6.00 |
| | Reimbursement C Gill mileage (42 miles @ £0.45p/mile). Local Gov act 1972 s111 | £18.90 |
| | Reimbursement C Gill for children's poster prizes | £76.93 |
| | Fenns stationery ink | £48.16 |
| | Acer Garden Landscapes - June mowing (less retention) | £1,141.87 |
| | SBC planning application for allotment building and entrance | £97.50 |
| | Memorial Hall hire to end of June | £72.00 |
| | SBC for amenity skip on 6th April 2013 | £72.00 |
| | Abbey Landscapes - asset work (£425) and repair to Lea Heath notice board (£20) | £445.00 |
| | Abbey Landscapes - School footpath maintenance May, June, July | £48.00 |
| | Abbey Landscapes - Bus shelter cleaning August to March 2012 | £80.00 |
| | Donation to Tuesday Club (ref. June's meeting). | £250.00 |
| | Donation to Compass (annual) | £100.00 |
| 017/13 | Correspondence received: Invitation to service to commemorate the Battle of Britain on Sunday 15th September. | |

Signed:

Catherine Gill, Clerk to Hixon Parish Council

Date: 22nd July 2013