

HIXON PARISH COUNCIL

A meeting of the Council will be held at approximately 7.30pm (following the Parish Meeting at 7pm) on Tuesday May 21st 2019 at Hixon Memorial Hall.

Ref		Report
001/19	To receive apologies.	Chair
002/19	To receive declarations of interest in any matter on the agenda.	Chair
003/19	Minutes of meeting April 16th 2019	Chair
022/19	To elect a Chair for 2019/2020	Chair
023/19	To receive the Chair's declaration of office	Clerk
024/19	To elect a Vice Chair for 2019/2020	Chair
025/19	To receive the Vice Chairs declaration of office	Clerk
026/19	To elect any other Officers for 2019/2020	Chair
004/19	Adjourn meeting for Public Participation: Resume meeting	Chair
027/19	Arrange members of the sub-committee groups.	Chair
050/15 and 074/17	Community Involvement to improve Hixon and DP Group. Trees outside JBMI entrance on New Road. Dog poo. Love your Village campaign.	Community Group/DP Group -
041/15, 032/16, 067&081/09, 056/11& part 041/15, 038/16, 065/17, 004/16	Speed and Highway Safety/Village Gateway Features in Hixon Parish: Church Lane Gateway: hard and soft landscaping proposals, BriStor silhouettes and "Welcome to Hixon" signs. Highway safety features, mini-island and speed plateaus - document for HLM including Gateway features. Speed limit through Pasturefields. Update:	Cllr. B McKeown
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Update	Cllr. Hopcroft
051/10	JBMI Liaison Group: Next meeting 3rd June 2019 6pm - need a new PC representative	Clerk
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Blenheim Manor Questionnaire and plaques.	Cllr. B McKeown
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: Healthwatch Patient Reference Group.	Cllrs. Hopcroft & Mrs C Murdoch
055/15	Website (and Using Cloud Storage for PC documents): Website development	IT working party
097/07	Allotments: Compost heap and ring-fenced funds	Cllr P Hopcroft
035/18	Revamp of grass cutting contract and schedule etc..	Cllr. Mrs S McKeown/ Cllr. Hopcroft
037/18	In Camera item: if required	Chair
047/18	Water on Church Lane pavement: Update.	Clerk
058/18	Document Retention and Archiving	Cllr. Mrs S McKeown
059/18	Tree Liability	Clerk
062/18	Defibrillator maintenance	Clerk/Cllr. Mrs C Murdoch
016/19	Replacement of tree on Church Road open space	Clerk
017/19	Consider judging of Best Garden etc. Competition. Judging of children's posters.	Chair/Clerk
019/19	Purchase of strimmer for Millennium Green Trust: feedback from Millennium Green Trust	Cllr P Hopcroft
020/19	Conflict of interests	Clerk
021/19	Pasturefields Bus Shelter - damage	Clerk
028/19	Stowe consolidated charities report	Clerk
029/19	Damage to grass on playing field due to weedkiller	Cllr. Mrs C Murdoch
030/19	Councillor action list	Cllr. Mrs C Murdoch
032/19	Cigarette ends/litter end of Pasturefields Lane (Bristol sites): Feedback	Cllr. A Murdoch
033/19	Trent Valley Collaboration Group - 1st working meeting 5th June 10:30am in Stowe by C - councillors attendance requested.	Clerk
034/19	Placing a banner on car park fence to promote CHEF Fest	Cllr. Mrs C Murdoch
035/19	Proposed New Layout for HPC Agendas	Cllr. Mrs S McKeown
036/19	Email communications between meetings	Cllr. Mrs S McKeown
037/19	Church Lane Bus Shelter	Chair
038/19	Project Groups - 3 proposals	Cllr. Mrs C Murdoch
039/19	Parish Council Newsletter	Cllr. Mrs C Murdoch
040/19	Parish Council Communications & Engagement Strategy	Cllr. Mrs C Murdoch
041/19	Consider renewal of subscription to CPRE for £36	Clerk
005/19	Chairman's announcements:	Chair
006/19	Councillor Questions	Councillors
007/19	Date of next meeting: June 18th 2019	Clerk to book Hall
008/19	County and Borough Councillors Reports	County and Borough Councillors
009/19	Planning Applications: 19/30471/FUL Erection of an agricultural building, Land South Of New Road. Hixon. Stafford	Chair
010/19	Planning Reports 19/30145/HOU Single-storey rear extension 3 Stoney Brook Close Hixon	Permit
011/19	Bank Reconciliation:	Done
012/19	Schedule of agreed payments C Gill salary May (Net tax/NI). Local Gov act 1972 s111.	£800.87
	Reimbursement C Gill (costs: working from home) - May. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (18 miles @ £0.45p/mile). Local Gov act 1972 s111	£8.10
	Reimbursement C Gill stamps (12x 2nd class @ 61p = £7.32)	£7.32
	Reimbursement C Gill extension lead	£10.99
	Reimbursement C Gill Microsoft 356 Office for laptop	£79.99
	Zurich Insurance renewal premium, LTA in place	£896.05
	SBC for amenity skip x 4 (whole year)	£392.00
	Reimbursement of N Baxter for various items for litter pick event and ink cartridges (£30.33, £36.99, £3)	£70.32
	Acer for April mowing	£1,240.06
	HMRC for income tax (£5.60) and NI payments (employer £13.72 and employee £11.93) May = £31.25	£31.25
013/19	Documents Received:	

17th May 2019

X

Catherine Gill
Clerk to Hixon Parish Council