

HIXON PARISH COUNCIL

A meeting of the Council will be held at 7.30pm on Tuesday November 20th 2018 at Hixon Memorial Hall.

Ref	Item	Report
001/18	To receive apologies.	Chair
002/18	To receive declarations of interest in any matter on the agenda.	Chair
003/18	Minutes of meeting October 16th 2018	Chair
050/15	Community Involvement to improve Hixon - sub-group of Cllrs. N Baxter, Mrs C Murdoch, McKeowns and Mrs M Aberley. Update on village tidy up etc.	Community Group/Cllr. Baxter
041/15 and 032/16, 067&081/09 & 056/11& part 041/15, 038/16, 065/17	Speed and Highway Safety and Village Gateway Features in Hixon Parish: Working party of Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly: Church Lane Gateway: to consider hard and soft landscaping proposals including BriStor silhouettes and "Welcome to Hixon" signs: Consider new sign and placement of both. Meeting held to discuss highway safety features, particularly mini-island and speed plateaus, following on from residents' request for traffic calming on Church Road - Cllr. B McKeown to produce document for Highways Liaison Manager - update. 4 site Gateway features - update.	Chair and Cllr. B McKeown
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Update:	Cllr. Hopcroft
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Actions need to be implemented from NP meeting held 4th July.	Cllr. B McKeown
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: STP consultation? Healthwatch Patient Reference Group?	Cllrs. Hopcroft & Mrs C Murdoch
055/15	Website (and Using Cloud Storage for PC documents):	Cllr. Mrs S McKeown/IT working party
004/16	Request from resident for 40mph speed limit through Pasturefields: Weston with Gayton PC and Colwich PC are in joint campaign - update	Chair
047/17	End of WW1 100 years remembrance - Resume of event.	Cllr. Mrs S McKeown
054/17	Babbage Building: Update.	Chair
074/17	Dog poo campaign: discussion re signs being returned and re-installed at Walnut Crest	Chair
017/18	Community Competition: Christmas themed picture competition for St Peter's Primary School. Posters received for judging, prize-giving assembly 9:15am on Friday December 7th.	Chair
097/07	Allotments: Repairs to fencing on right hand side of allotments update. Update on tenancy agreement. Repair to original sign on gate. Situation regarding apology to Cllr. Mrs S McKeown. Next WFAA Cttee. meeting is December 5th at 7.30pm.	Chair/Cllrs. Mrs S and B McKeown
035/18	Consider changing from contractor to In-House grass cutting arrangements. Revamp of contract and schedule.	Chair/Cllr. Hopcroft
037/18	In Camera item: if required	Chair
038/18	Christmas Tree lights	Cllr. B McKeown
045/18	Bollard Light	Chair
046/18	Asset inspection items	Clerk
047/18	Water on Church Lane pavement: Update.	Clerk
049/18	Consider items for budget 2019-2020	Chair

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004/18	Chairman's announcements:	Chair
005/18	Councillor Questions	Councillors
006/18	Date of next meeting: December 18th 2018	Clerk to book Hall
007/18	County and Borough Councillors Reports	County and Borough Councillors
008/18	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm. Resume meeting	
009/18	AOB	
010/18	Planning Applications:	Chair
	18/29217/HOU Single storey rear extension, Green Mount, Church Road. Hixon ST18 0PB	
	18/29464/FUL Proposed extension to an existing storage warehouse to accommodate extra storage space for incoming and finished goods. Units B, C And D Hixon Industrial Estate Church Lane Hixon	
011/18	Planning Reports	
	18/29100/HOU First floor extension and ground floor extension to rear, 3 New Road Hixon Stafford ST18 0PJ	Permit
	18/28351/FUL Demolition of Public House and construction of new A1 retail unit and three dwellings, The Green Man, Lea Road, Hixon ST18 0NR AMENDED PLANS (addition of footpath).	Permit
	18/28908/FUL Variation of condition 2 of permission 17/27630/FUL to allow consideration of amended plans Hixon Industrial Estate Bri Stor Systems Limited Church Lane	Permit
012/18	Bank Reconciliation:	
013/18	Schedule of agreed payments	
	C Gill salary November-Net tax/NI). Local Gov act 1972 s111.	£775.44
	Reimbursement C Gill (costs: working from home) - November. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill stamps (24x2nd class@58p = £13.92 and 12x1st class@67p=£8.04)	£21.96
	Reimbursement C Gill mileage (47 miles @ £0.45p/mile). Local Gov act 1972 s111	£21.15
	Reimbursement C Gill for trophies for Garden Competition	£49.00
	Reimbursement C Gill for Gift Vouchers for Garden Competition	£60.00
	Reimbursement C Gill for replacement printer purchase (amount over and above the Amazon gift card to cover printer and 2 years warranty)	£11.96
	Reimbursement C Gill for £10 mobile phone top-up for PC phone	£10.00
	Reimbursement Cllr. M Kelly for ink cartridges for printing best garden certificates	£54.00
	Reimbursement of Cllr. P Hopcroft for bulb for bollard light	£8.92
	Reimbursement of Tim Moss for memorial WWI service commemorative booklets (PC agreed to pay via email exchange, November 2018)	£114.00
	JG Fenn for ink, pens, pads, pouches and paper	£159.37
	EON - one street light - maintenance and energy 2018/2019	£67.06
	Acer - October mowing plus cutting playing field hedge	£1,331.33
	Water Plus car park water drainage August to October 2018	£111.76
	SBC for road closure order for Christmas Tree Light Switch-On	£108.00
	drs for the 8x Commemorative WWI memorial plaques for wild flower beds	£105.60
	Charles Raby Timber for work on two trees	£180.00
	Bank House for food for Best Garden competition presentation evening	£50.00
	HMRC for income tax (£4.60) and NI payments (employer £12.24 and employee £10.64) November = £27.48	£27.48
014/18	Documents Received: Thank you letter from Staffordshire Women's Aid for the donation from the PC (via Emerys).	

16th Nov 2018

X

Catherine Gill
Clerk to Hixon Parish Council