

**HIXON PARISH COUNCIL**

A meeting of the Council will be held at 7.30pm on Tuesday June 19th 2018 at Hixon Memorial Hall.

<b>Ref</b>	<b>Item</b>	<b>Report</b>
001/18	To receive apologies.	Chair
002/18	To receive declarations of interest in any matter on the agenda.	Chair
003/18	Minutes of meeting May 15th and Parish Meeting of May 15th 2018	Chair
050/15	Community Involvement to improve Hixon - sub-group of Cllrs. N Baxter, Mrs C Murdoch, McKeowns and Mrs M Aberley. Lauder Grove OS and HC willow tree need	Chair
041/15 and 032/16, 067&081/09 & 056/11& part 041/15 plus 038/16	Speed and Highway Safety and Village Gateway Features in Hixon Parish: New Road safety features, Church Lane Gateway and work for BriStor apprentices - Working party of Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly: Church Lane Gateway: to consider hard and soft landscaping proposals including BriStor silhouettes and planting of lime trees.	Chair/ Cllr. A Murdoch
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Update:	Cllr. Hopcroft
051/10	JBMI Liaison Group: Report from Cllr. Mrs M Aberley	Cllr. Mrs M Aberley
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Actions need to be implemented. Consultation on the Draft Statement of Community Involvement and Strategic Housing and Economic Land Availability Assessment - Draft Methodology	Cllr. B McKeown/Chair
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: STP consultation? Healthwatch Patient Reference Group?	Cllrs. Hopcroft & Mrs C Murdoch
055/15	IT and Using Cloud Storage for PC documents:	Cllrs. McKeown/Cllr. A Murdoch
004/16	Request from resident for 40mph speed limit through Pasturefields: Weston with Gayton PC and Colwich PC interested in joint campaign - update	Chair
047/17	End of WW1 100 years remembrance. Update:	Cllr. Mrs S McKeown
054/17	Babbage Building: Update and discussion.	Chair
065/17	"Welcome to Hixon" sign: Consider what to do with it - slate is cracked, frame appears to have rotted.	Cllr. B McKeown
066/17	Consider implications of General Data Protection Regulations (GDPR) in force May 2018	Chair
074/17	Dog poo campaign	Cllr. Mrs S McKeown
077/17	National Planning Policy Framework (NPPF) consultation	Cllr. B McKeown
078/17	Consider request from resident for commemorative plaque (50th anniversary of train crash) to be installed in grass verge on New Road to be included in PC assets and insurance.	Cllr. B McKeown
015/18	Stafford and Rural Homes, Rural Exception housing:	Clerk
017/18	Community Competition: St Peter's school poster prize giving on July 6th at 9:15am. Garden judging.	Clerk
097/07	Allotments: Repairs to fencing on right hand side of allotments update. Asbestos bin on allotments - labelling etc. Letting a plot to a Fradswell resident? Update on tenancy agreement. Allotment invoice format and rent and water prices for 2019-2020	Chair
063/17	Adoption of telephone kiosks: response from BT	Clerk

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028/18	Consider price for edging the pavement borders of PC owned open spaces:	Clerk
029/18	Request from resident for speed bump on Church Road:	Clerk
019/17	Protocol for Marking the Death of the Sovereign	Chair
030/18	Annual Return 2017-2018: To consider and approve the Governance Statement and the report from the internal auditor.	Chair
031/18	Annual Return 2017-2018: To approve the Statement of Accounts for the Year ending 31 March 2018	Chair
032/18	Balancing Pond on Blenheim Manor Housing Estate:	Chair
033/18	Consider renewal of subscription for CPRE at £36.	Clerk
034/18	Review and update of Standing Orders:	Cllr. Mrs S McKeown
035/18	Consider changing from contractor to In-House grass cutting arrangements	Chair
004/18	Chairman's announcements:	Chair
005/18	Councillor Questions	Councillors
006/18	Date of next meeting: July 17th 2018	Clerk to book Hall
007/18	County and Borough Councillors Reports	County and Borough Councillors
008/18	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm.	
	Resume meeting	
009/18	AOB	
010/18	Planning Applications:	Chair
	18/28351/FUL Demolition of Public House and construction of new A1 retail unit and three dwellings, The Green Man, Lea Road, Hixon ST18 0NR Additional information supplied.	
	18/28660/HOU Proposed attic accomodation for bedroom and ensuite, Jalna, Stowe Lane Hixon ST18 0NB	
011/18	Planning Reports	
	18/28163/FUL Erection of a storage building, Kingsilver Refinery Hixon Industrial Estate Church Lane Hixon Stafford ST18 0PY	Permit
012/18	Bank Reconciliation:	Chair
013/18	Schedule of agreed payments	
	C Gill salary (June-Net tax/NI). Local Gov act 1972 s111.	£775.64
	Reimbursement C Gill (costs: working from home) - June. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill stamps (12x1st class; 12@p67p = £8.04)	£8.04
	Reimbursement C Gill mileage (22 miles @ £0.45p/mile). Local Gov act 1972 s111	£9.90
	Acer - May mowing	£1,151.33
	Fenns Stationery - ink cartridges	£103.28
	Black Rose Accountancy	£90.00
	HMRC for income tax (£4.40) and NI payments (employer £12.24 and employee £10.64) June = £27.28	£27.28
014/18	Documents Received: Hixon Heights Walk and Hixon Doorstep Walk have been updated and returned by resident.	

15th June 2018

X

Catherine Gill  
Clerk to Hixon Parish Council