

HIXON PARISH COUNCIL

A meeting of the Council will be held at around 7.30pm (following the annual Parish Meeting) on Tuesday May 15th 2018 at Hixon Memorial Hall.

Ref	Item
001/18	To receive apologies.
002/18	To receive declarations of interest in any matter on the agenda.
003/18	Minutes of meeting April 17th 2018
018/18	To elect a Chair for 2018/2019
019/18	To receive the Chair's declaration of office
020/18	To elect a Vice Chair for 2018/2019
021/18	To receive the Vice Chairs declaration of office
022/18	To elect Finance Officer for 2018/2019
050/15	Community Involvement to improve Hixon - sub-group of Cllrs. N Baxter, Mrs C Murdoch, McKeowns and Mrs M Aberley. Lauder Grove OS and HC willow tree need attention.
041/15 and 032/16, 067&081/09 & 056/11 & part 041/15 plus 038/16	Speed and Highway Safety and Village Gateway Features in Hixon Parish: New Road safety features, Church Lane Gateway and work for BriStor apprentices - Working party of Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly: Church Lane Gateway: to consider hard and soft landscaping proposals including BriStor silhouettes and planting of lime trees.
See above	Speedwatch campaign.
021/09, 023/09, 074/09, 091/09	Playing Fields: Update:
051/10	JBMI Liaison Group: Next meeting June 4th.
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Meeting minutes have been distributed, actions need to be implemented.
039/13	Walk leaflets update: Resident is updating them.
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: STP consultation? Healthwatch Patient Reference Group?
055/15	IT and Using Cloud Storage for PC documents:
004/16	Request from resident for 40mph speed limit through Pasturefields: Weston with Gayton PC and Colwich PC interested in joint campaign - update
041/16	McColls (rubbish, garden, overgrown grass/hedge, parking on grass verges on Hill Croft, parking on Smithy Lane): Update:
053/16	Planting of CPRE trees : St Peter's school involvement? Update.
044/17	Application for Section 53 Definitive Map addition on Airfield, 1981 Wildlife and Countryside Act: - Information received by Stowe by Chartley PC: Joint application to Secretary of State to direct SCC to determine the application.
047/17	Planting poppies on PC land to commemorate one hundred years since end of WW1. Update:
054/17	Babbage Building: communication from SCC re registering as a community asset and trees with TPOs. Questionnaire update.
065/17	"Welcome to Hixon" sign: Consider what to do with it - slate is cracked, frame appears to have rotted.
066/17	Consider implications of General Data Protection Regulations (GDPR) in force May 2018
074/17	Dog poo campaign
076/17	Request from Stowe by Chartley Parish Council to consider recombining the Parish Councils.
077/17	National Planning Policy Framework (NPPF) consultation
078/17	Consider request from resident for commemorative plaque (50th anniversary of train crash) to be installed in grass verge on New Road to be included in PC assets and insurance.

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015/18	Stafford and Rural Homes, Rural Exception housing:
017/18	Community Competition: St Peter's school posters ready 18th May. Garden judging to arrange.
097/07	Allotments: Repairs to fencing on right hand side of allotments update. Asbestos bin on allotments - labelling etc. Tenancy agreement. Allotment invoice format. Letting a plot to a Fradswell resident?
023/18	Rubble on PC OS on Church Road: consider information from residents
024/18	Skip on PC land/OS on Hammonds Croft
025/18	Smoking ban on playing field: request from resident
026/18	Consider Stowe Consolidated Charities Report:
027/18	Consider altering the invoicing period for the use of the car park by Bank House
004/18	Chairman's announcements:
005/18	Councillor Questions
006/18	Date of next meeting: June 19th 2018
007/18	County and Borough Councillors Reports
008/18	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm.
	Resume meeting
009/18	AOB
010/18	Planning Applications:
	18/28351/FUL Demolition of Public House and construction of new A1 retail unit and three dwellings, The Green Man, Lea Road, Hixon ST18 0NR
	18/28458/FUL Variation of conditions 2 and 13 on permission 15/23424/FUL - to change the position of the access to plot 2, Land At Mount Farm, Stowe Lane, Hixon ST18 0NB
	18/28277/FUL Erection of a detached building to form agricultural store and office space, Beech Tree Farm, London Road, Pasturefields ST18 0RB
	18/28412/OUT Outline application for 1 equine managers dwelling with access. All other matters reserved. Land Near Junction Of Drointon Lane, Drointon Road, Drointon (Stowe by Chartley parish).
011/18	Planning Reports
	18/28044/FUL Erection of an agricultural building, Land South Of New Road, Hixon
012/18	Bank Reconciliation:
013/18	Schedule of agreed payments
	C Gill salary (May-Net tax/NI). Local Gov act 1972 s111.
	Reimbursement C Gill (costs: working from home) - May. Local Gov act 1972 s111
	Reimbursement C Gill stamps (12x2nd class; 12@58p = £6.96)
	Reimbursement C Gill mileage (28 miles @ £0.45p/mile). Local Gov act 1972 s111
	Reimbursement C Gill for purchase of 12 months Microsoft Office 365 for PC laptop
	Reimbursement B McKeown of mileage for collection of leaflets from drs in Newcastle under Lyme (38 miles@45p/mile)
	Reimbursement N Baxter for portacabin keys, picture frame and ink cartridges.
	Acer - April mowing
	Zurich Insurance renewal premium, LTA in place
	drs for Green Man planning application leaflets
	HMRC for income tax (£4.40) and NI payments (employer £12.24 and employee £10.64) May = £27.28
014/18	Documents Received: Resident has walked and re-written the Swansmoor Walk. Letter from SBC planning stating that two new Supplementary Planning Documents on Design, and Shopfronts & Advertisements were adopted at the Council meeting on 24th April 2018.

11th May 2018

**X**

Catherine Gill  
Clerk to Hixon Parish Council

<b>Report</b>
Chair
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Chair
Clerk
Chair
Chair
Chair/ Cllr. A Murdoch
Cllr. Hopcroft
Cllr. Hopcroft
-
Chair
-
Cllrs. Hopcroft & Mrs C Murdoch
Cllrs. McKeown/Cllr. A Murdoch
Chair
Clerk
Cllr. Mrs S McKeown/Cllr. Baxter
Clerk
Cllr. Mrs S McKeown
Chair
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Cllr. Mrs S McKeown
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Chair
Chair

HIXON PARISH COUNCIL

Clerk
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Chair
Councillors
Clerk to book Hall
County and Borough Councillors

Refused
Chair
£775.64
£59.50
£6.96
£12.60
£79.99
£17.10
£68.99
£1,225.97
£875.56
£115.00
£27.28