

HIXON PARISH COUNCIL

A meeting of the Council will be held at 7.30pm on Tuesday March 27th 2018 at Hixon Memorial Hall.

Ref	Item
001/17	To receive apologies.
002/17	To receive declarations of interest in any matter on the agenda.
003/17	Minutes of meeting February 20th 2018
050/15	Community Involvement to improve Hixon - sub-group of Cllrs. N Baxter, Mrs C Murdoch, McKeowns and Mrs M Aberley. Review of Hammonds Croft work.
041/15 and 032/16, 067&081/09 & 056/11& part 041/15 plus 038/16	Speed and Highway Safety and Village Gateway Features in Hixon Parish: New Road safety features, Church Lane Gateway and work for BriStor apprentices - Working party of Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly: Church Lane Gateway: to consider hard and soft landscaping proposals. Planting of 2 legacy trees at New Road entrance to JBM?
See above	Speedwatch campaign.
021/09, 023/09, 074/09, 091/09	Playing Fields: Update: New MUGA sign board received.
051/10	JBMI Liaison Group: JBMI have cleared out the drainage brook on neighbouring land (downstream).
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Meeting minutes have been distributed, actions need to be implemented. Next meeting 3rd April. Report on meeting with Lioncourt Homes:
039/13	Walk leaflets update: Resident will update them.
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: STP consultation? Healthwatch Patient Reference Group?
055/15	IT and Using Cloud Storage on G-mail for PC documents: Possible new website and maintenance company identified. Laptop arrived and set-up. Need to purchase Office 365 and a mouse.
004/16	Request from resident for 40mph speed limit through Pasturefields: Weston with Gayton PC interested in joint campaign - consider best way forward.
041/16	McColls (rubbish, garden, overgrown grass/hedge, parking on grass verges on Hill Croft, parking on Smithy Lane): Update:
053/16	Planting of CPRE trees : Update. Include legacy trees.
036/17	Caravans etc. gathering, land off New Road: Second letter sent.
044/17	Application for Section 53 Definitive Map addition on Airfield, 1981 Wildlife and Countryside Act: - Information received by Stowe by Chartley PC: Joint application to Secretary of State to direct SCC to determine the application.
047/17	Planting poppies on PC land to commemorate one hundred years since end of WW1. Request for additional bed at £60 per bed (8 in total) plus consider proposal to dedicate each bed to a local soldier killed during WW1 and associated costs.
054/17	Babbage Building: communication from SCC re registering as a community asset and trees with TPOs.
060/17	Consider budget 2018/2019: Clerk's appraisal and salary review. Plus another £140 for Gap Analysis for GDPR?
063/17	Adoption of telephone kiosks
065/17	"Welcome to Hixon" sign: Consider what to do with it - slate is cracked, frame appears to have rotted.
066/17	Consider implications of General Data Protection Regulations (GDPR) in force May 2018
074/17	Dog poo campaign
075/17	Consider how to deal with emails coming in to the Parish Council
076/17	Request from Stowe by Chartley Parish Council to consider recombining the Parish Councils.
077/17	National Planning Policy Framework (NPPF) consultation
078/17	Consider request from resident for commemorative plaque (50th anniversary of train crash) to be installed in grass verge on New Road to be included in PC assets and insurance.

HIXON PARISH COUNCIL

079/17	Footpaths on Blenheim Manor estate - query from resident - update from Taylor Wimpey(?)
080/17	Footpath from Church field to school is very muddy - can Rights of Way people improve the surface?
081/17	Consider what the PC can do re the bad state of the road on the airfield estate
082/17	Communication received from The Millennium Green Trust re continued support in covering the costs of grass mowing and weed-killing.
097/07	Allotments: Repairs to fencing on right hand side of allotments update. Consideration of the revised tenancy agreement. Asbestos bin on allotments - labelling etc.
006/17	Chairman's announcements:
007/17	Councillor Questions
008/17	Date of next meeting: April 17th 2018
011/17	County and Borough Councillors Reports
012/17	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm. Resume meeting
009/17	AOB
013/17	Planning Applications:
	18/28044/FUL Erection of an agricultural building, Land South Of New Road, Hixon
	18/28163/FUL Erection of a storage building Kingsilver Refinery Hixon Industrial Estate Church Lane Hixon Stafford ST18 0PY
014/17	Planning Reports
	17/27479/COU Change of use of concrete runway for storage and distribution of cars (temporary use for 5 years) Former Runway Land Hixon
	17/27630/FUL Installation of Two Storey Portable Accommodation. Installation of a new Pedestrian Footbridge and covered walkway. Demolition of Alpha Building entrance. Erection of a new Two Storey staff Office - Welfare extension and covered Loading Area. Bri Stor Systems Limited Hixon Industrial Estate Church Lane Hixon Stafford ST18 0PS
015/17	Bank Reconciliation:
016/17	Schedule of agreed payments
	C Gill salary (March- Net tax/NI). Local Gov act 1972 s111.
	Reimbursement C Gill (costs: working from home) - March. Local Gov act 1972 s111
	Reimbursement C Gill mileage (44 miles @ £0.45p/mile). Local Gov act 1972 s111
	Reimbursement C Gill for PC laptop (HP 250 G6 15.6" Laptop Intel Core i3)
	Reimbursement C Gill for 4UH website hosting (10/03/2018 - 09/03/2017)
	Fenns Stationery (ink and pens)
	TGM for work on Hammonds Croft open space
	Water Plus for car park drainage October to December 2017.
	drs Aluminium Sponsor Sign
	SPCA and NALC annual subscription
	HMRC for income tax (£35.80) and NI payments (employer £11.58 (March) and employee £10.07 (March) = £57.45)
	Transfer to Ringfenced account for allotment fund 2017-2018 = £544.74 less overpayment of VAT Return from February 2018 of £28.86 = £515.88
	From Ringfenced funds
	Steve Thomas for allotment edging work
010/17	Documents Received: Radar speed signs brochure. SBC 3-year Business Plan 2018-2021. Communication received from The Millennium Green Trust re continued support in covering the costs of grass mowing and weed-killing. (See 082/17).

23rd March 2018

X

Catherine Gill
Clerk to Hixon Parish Council

Report
Chair
Chair
Chair
Chair
Chair/ Cllr. A Murdoch
Cllr. Hopcroft
Chair
Clerk
Chair
-
Cllrs. Hopcroft & Mrs C Murdoch
Cllrs. McKeown/Cllr. A Murdoch
Chair
Clerk
Chair
Chair
Clerk
Cllr. Mrs S McKeown
Chair
All
Clerk
Chair
Chair
Cllr. Mrs S McKeown
Cllr. Mrs S McKeown
Chair
Chair
Chair

HIXON PARISH COUNCIL

Clerk
Clerk
Cll. Mrs C Murdoch
Clerk
Chair
Chair
Councillors
Clerk to book Hall
County and Borough Councillors
Permit
Permit
Chair
£718.07
£59.50
£19.80
£429.99
£35.99
£105.97
£2,375.10
£108.57
£72.00
£371.00
£57.45
£515.88
£475.00