

HIXON PARISH COUNCIL

A meeting of the Council will be held at 7.30pm on Tuesday February 20th 2018 at Hixon Memorial Hall.

Ref	Item
001/17	To receive apologies.
002/17	To receive declarations of interest in any matter on the agenda.
003/17	Minutes of meeting January 16th 2018
097/07	Allotments: Repairs to fencing on right hand side of allotments update. Weed spraying ?. Feedback on meeting with WFAA to discuss revised tenancy agreement. Discuss line of instalment of edging timber -.
050/15	Community Involvement to improve Hixon - sub-group of Cllrs. N Baxter, Mrs C Murdoch, McKeowns and Mrs M Aberley. Hammonds Croft work.
041/15 and 032/16, 067&081/09 & 056/11& part 041/15 plus 038/16	Speed and Highway Safety and Village Gateway Features in Hixon Parish: Raised crossing on Church Lane and New Road safety features and work for BriStor apprentices - Working party of Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly:
See above	Speedwatch campaign.
021/09, 023/09, 074/09, 091/09	Playing Fields: Update: New MUGA sign board ordered
051/10	JBMI Liaison Group:
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Meeting minutes have been distributed again to the review group, actions need to be implemented. New houses off Church Lane update:
039/13	Walk leaflets update: Resident will update them.
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: STP consultation? Healthwatch Patient Reference Group?
055/15	IT and Using Cloud Storage on G-mail for PC documents: Possible new website and maintenance company identified. Now have specification and price for (possibly) refurbished laptop, also new model.
004/16	Request from resident for 40mph speed limit through Pasturefields: Update:
041/16	McColls (rubbish, garden, overgrown grass/hedge, parking on grass verges on Hill Croft, parking on Smithy Lane): Update:
053/16	Planting of CPRE trees : Trees arrive in March 2018. Planting dates requested by CPRE, and where is best place to deliver them to?
061/16	In Camera items. Motions from April 2017 and Facebook postings.
036/17	Caravans etc. gathering, land off New Road: letter sent, awaiting reply.
044/17	Application for Section 53 Definitive Map addition on Airfield, 1981 Wildlife and Countryside Act: - Information received by Stowe by Chartley PC: Joint application to Secretary of State to direct SCC to determine the application.
047/17	Planting poppies on PC land to commemorate one hundred years since end of WW1. Consider quote for work.
054/17	Babbage Building
060/17	Consider budget 2018/2019
063/17	Adoption of telephone kiosks
065/17	"Welcome to Hixon" sign: Consider what to do with it - slate is cracked, frame appears to have rotted.
066/17	Consider implications of General Data Protection Regulations (GDPR) in force May 2018
072/17	Consider a litter pick in Hixon
073/17	Consider community tidy up of trees etc. at Lauder Grove OS.
074/17	Dog poo campaign

HIXON PARISH COUNCIL

006/17	Chairman's announcements:
007/17	Councillor Questions
008/17	Date of next meeting: March 20th 2018
011/17	County and Borough Councillors Reports
012/17	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm. Resume meeting
009/17	AOB
013/17	Planning Applications: 18/27900/FUL A steel framed storage building of 18.5m long x 9.2m wide. 3.7m to the eaves and 5m to the ridge line. Chase View Farm Puddle Hill Hixon Stafford ST18 0NG
014/17	Planning Reports 17/27061/FUL Minor amendments (external walks and door & window openings) to Air & Ground Aviation, land off New Road, Airfield Industrial Estate 15/21778/REM - actually the "Selwood Building" 17/27382/FUL Variation of condition 2 on planning permission 14/20548/FUL changing the consented house types. Land Adjacent To 24 The Croft Off (Site 2) Church Lane Hixon Stafford 17/27573/HOU Single-storey extension to side and rear for new kitchen/utility and cloakroom plus flat dormer roof extension for storage space in roof void, Laundry Cottage, Smithy Lane, Hixon 17/27720/HOU Side and rear extension to create enlarged kitchen and cloak room, attached conservatory to rear and internal rearrangements 5 Ashlands Hixon ST18 0NQ 17/27743/HOU Proposed first floor extension to bungalow to form bedroom with en-suite Rakestone Stowe Lane Hixon Stafford ST18 0NB
015/17	Bank Reconciliation:
016/17	Schedule of agreed payments C Gill salary (February - Net tax/NI). Local Gov act 1972 s111. Reimbursement C Gill (costs: working from home) - February. Local Gov act 1972 s111 Reimbursement C Gill mileage (22 miles @ £0.45p/mile). Local Gov act 1972 s111 Reimbursement C Gill stamps (12@2nd (56p) £6.72) Local Gov act 1972 s112 Reimbursement C Gill for PC phone top up. Donation to Compass magazine TGM - Flower and shrub bed maintenance, 2x (Spring and Autumn) TGM - Church Lane planter maintenance, 2x (Spring and Autumn) and monthly watering. TGM - Weed Spraying: 8 sites in parish on 2 occasions, Mill. Green on 2 occasions, allotments on 2 occasions. St Peter's PTFA donation for KS1 outdoor activity trail Brierley Printers for dog poo flyers Avdec - website hosting 04/04/2018 - 04/04/2020 Stafford Borough Council for amenity skip 25th November 2017 and 10th February 2018 HMRC for income tax (£35.80) and NI payments (employer £11.58 (Feb) and employee £10.07 (Feb) = £57.45) Transfer to Ringfenced account for Gratuity fund 2017-2018. Transfer to Ringfenced account for VAT received back in to main PC account for Ring-fenced items 2017-2018 (Sept 17 and Dec 17 payments).
	From Ringfenced account
	Additional Insurance for allotments - reimbursement of J Garner
010/17	Documents Received: Canal Trust

16th February 2018

X

Catherine Gill
Clerk to Hixon Parish Council

Report
Chair
Chair
Chair
Chair
Chair
Chair
Cllr. Hopcroft
Cllr. Hopcroft/Chair
-
Chair
-
Cllrs. Hopcroft & Mrs C Murdoch
Cllrs. McKeown
Clerk
Clerk
Cllr. Baxter
Chair
Chair
Clerk
Cllr. Mrs S McKeown
Chair
All
Clerk
Chair
Chair
Cllr. Baxter
Cllr. Baxter
Chair

HIXON PARISH COUNCIL

Chair
Councillors
Clerk to book Hall
County and Borough Councillors
Permit
Refuse
Permit
Permit
Permit
Chair
£718.07
£59.50
£9.90
£6.72
£10.00
£100.00
£876.00
£110.40
£273.60
£500.00
£59.00
£96.00
£180.00
£57.45
£275.04
£79.10
£100.81