

HIXON PARISH COUNCIL

A meeting of the Council will be held at 7.30pm on Tuesday October 17th 2017 at Hixon Memorial Hall.

Ref	Item	Report
001/17	To receive apologies.	Chair
002/17	To receive declarations of interest in any matter on the agenda.	Chair
003/17	Minutes of meeting September 19th 2017	Chair
050/15	Community Involvement to improve Hixon - sub-group of Cllrs. N Baxter, Mrs C Murdoch, McKeowns and Mrs M Aberley. Dog poo issues - sub cttee. met with Saul Hocking from SBC. Hammonds Croft update: draw up proposals as agreed in suitable format for putting out to tender.	Chair
041/15	Gospel Hall on New Road:	Chair
041/15 and 032/16, 067&081/09 & 056/11 & part 041/15 plus 038/16	Speed and Highway Safety and Village Gateway Features in Hixon Parish: Raised crossing on Church Lane and New Road safety features and work for BriStor apprentices - Working party of Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly	Chair
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Update: New MUGA sign board?	Cllr. Hopcroft/Chair
097/07	Allotments: Edging timber update. Repairs to fencing on right hand side of allotments update. Weed spraying update.	Cllrs. McKeown/Baxter
051/10	JBMI Liaison Group:	(Cllr Mrs M Aberley)
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Meeting minutes have been distributed to the review group, actions need to be implemented. SBC have issued a "Call for Sites".	Chair
069/12	Bank House and car park situation: more information required on soak-away trial, for the Millennium Green Trust. Consider draft agreement with Lewis Partnership.	Chair
039/13	Walk leaflets update: walk again to get new descriptions: Update	Councillors
054/14, 034/16	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery: STP consultation? Healthwatch Patient Reference Group?	Chair
055/15	IT and Using Cloud Storage on G-mail for PC documents: IT sub-committee feedback. Website maintenance issue. Some new IT equipment now received. Feedback from meeting of October 11th.	Chair
004/16	Request from resident for 40mph speed limit through Pasturefields:	Clerk
041/16	McColls (rubbish, garden, overgrown grass/hedge, parking on grass verges on Hill Croft, parking on Smithy Lane): Update:	Clerk
042/16	Rubbing down/oiling of notice board (corner of Walnut Crest): Update	Cllrs. Mrs S McKeown
046/16	Parking problems on The Croft, including the track at the rear of The Croft: Responded to S&RH re maintenance and grass cutting of the proposed grasscrete area and had reply. Cost estimate received.	Chair
053/16	Consider sites for planting of CPRE trees and number of trees: Need to decide when trees should be delivered and if school should be invited to assist with planting.	Chair
061/16	In Camera item.	Chair
062/16	Car park No Parking area: Update.	Cllr. A Murdoch
068/16	Village competition 2017: Results for the gardens etc. Date of presentation evening?	Chair
073/16	Request for planting by resident in corner of OS on Sycamore Drive (next to No 1): Update.	Chair
019/17	Protocol for Marking the Death of the Sovereign or other members of the Royal Family: Use McColls rather than Hall, ask McColls.	Chair
021/17	Community Footpaths bid: Bid has been accepted (£300) - equipment to be purchased.	Cllr. Hopcroft
035/17	HS2, land and storage of documents:	Clerk
036/17	Caravans etc. gathering, land off New Road	Chair
039/17	Cherry tree on Church Road OS	Clerk
042/17	Building works on Meadow Glade:	Cllr. Kelly
043/17	Land enclosure on Puddle Hill:	Chair
044/17	Application for Section 53 Definitive Map addition on Airfield, 1981 Wildlife and Countryside Act: - Information received by Stowe by Chartley PC: Consider joint application to Secretary of State to direct SCC to determine the application.	Clerk

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045/17	Public Space Protection Order: Consider including open spaces in Hixon to phase 2 of SBC's order, liaise with Stowe by C PC.	Clerk
046/17	Consider quote for replacement of damaged section of Ridgeway OS fence (£260).	Clerk
047/17	Planting poppies on PC land to commemorate one hundred years since end of WW1	Cllr. Mrs S McKeown
048/17	Secondment of Parish Council Officer to Hixon Community Helpers	Clerk
049/17	Ruthie Jane PT group session	Chair
050/17	Purchase of 30mph Wheelie Bin Stickers	Chair
051/17	Audit of Annual Return has been completed. One comment.	Clerk
052/17	Christmas Tree and lights	Chair
053/17	Minor Highways work - consider having it done this year, cost will have to be born by the PC.	Clerk
054/17	Babbage Building	Chair
055/17	Naming of the 2 new houses on corner of Stowe Lane	Chair
056/17	Consider quote for recycled green plastic picnic table of playing field (£353.49 + VAT plus fixing). Also consider repair of existing table.	Clerk
057/17	Consider removal of stump on Hammonds Croft Open space for £80.	Clerk
058/17	Christmas posters:	Clerk
059/17	SBC- Local Plan Review: Parish Council Survey Assessment of Services and Facilities	Clerk
060/17	Items for budget 2018/2019	Clerk
006/17	Chairman's announcements:	Chair
007/17	Councillor Questions	Councillors
008/17	Date of next meeting: November 21st 2017	Clerk to book Hall
011/17	County and Borough Councillors Reports	County and Borough Councillors
012/17	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm.	
	Resume meeting	
009/17	AOB	
013/17	Planning Applications:	
	17/27259/HOU Proposed single storey rear extension. Evergreen Back Lane Hixon Stafford ST18 0ND	
014/17	Planning Reports	
	17/26599/FUL To vary condition 19 on permission 13/19249/OUT, Land Adjacent New Road, Hixon	Permit
	17/26633/HOU Demolition of existing single storey side building and the construction of a new two storey side extension to form ground floor Lounge, Hall, W.C and additional staircase up to Master Bedroom, Dressing Room and En-Suite. Broadmore Farmhouse Broadmore Lane Hixon Stafford ST18 0NP	Refused
015/17	Bank Reconciliation:	Chair
016/17	Schedule of agreed payments	
	C Gill salary (October - Gross). Local Gov act 1972 s111.	£763.94
	Reimbursement C Gill (costs: working from home) - October. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (22 miles @ £0.45p/mile). Local Gov act 1972 s111	£9.90
	Reimbursement C Gill stamps (£6.72 for book of 12x2nd class stamps), total £6.72	£6.72
	Acer Garden Landscapes September mowing	£785.09
	Charles Raby Timber - removal of 2 trees	£145.00
	Stafford Borough Council - amenity skip, 2 visits May and August.	£180.00
	Reimbursement of B McKeown for paint for no parking area, brushes and preservative for car park bollards.	£120.37
	Fenns Stationery for wallets, ring-binder, envelopes.	£42.14
	EON for Ridgeway (Egg Lane) street light maintenance and energy 2017/2018	£59.74
010/17	Documents Received: None	

13th October 2017

X

Catherine Gill
Clerk to Hixon Parish Council