

## Hixon Parish Council

A meeting of the Council will be held on Tuesday September 20th 2016 at  
Hixon Memorial Hall at 7.30pm.

Ref	Item	Report
001/16	To receive apologies.	Chair
002/16	To receive declarations of interest in any matter on the agenda.	Chair
003/16	Minutes of meeting July 19th and August 16th 2016.	Chair
041/15 and 032/16	Village Gateway Features (New Road and Church Lane):	Chair
026/10	Rural Exception Housing from Housing Plus/Stafford & Rural Homes:	Cllr. Hopcroft
067&081/09 & 056/11& part 041/15	Speed and Highway Safety in Hixon Parish: Raised crossing on Church Lane and New Road safety features -Working party of Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly	Cllrs. B McKeown, Mrs C Murdoch, Mrs M Aberley and M Kelly
See above	Speedwatch campaign.	Cllr. Hopcroft
021/09, 023/09, 074/09, 091/09	Playing Fields: Report.	Cllr Hopcroft
097/07	Allotments: Invoicing paperwork situation. Paperwork for water meter reading? Consider allowing residents of nearby parishes to have a Hixon allotment. Central path needs weed treatment to bring it back to original 5m width.	Chair
051/10	JBMI Liaison Group: next meeting is December 5th 2016.	(Cllr Mrs M Aberley)
050/12 and 032/12 (Plan for Stafford)	Neighbourhood Plan: Update on current position.	Chair
069/12	Bank House car park situation: Situation regarding donations. Update from Cllr. Mrs C Murdoch. Check of the defibrillator ?	Chair/Cllr. Mrs C Murdoch
039/13	Walk leaflets update: walk again to get new descriptions.	Councillors
032/14	Leasing of Hall Farm Close and Vicarage Way Open Space from SBC: signing the lease contract?	Clerk
037/14	Ownership/registering the land at end of Greenfields: update	Clerk
054/14	Situation regarding Hixon drop-in surgery and Hazeldene House Surgery	Cllr Hopcroft
050/15	Community Involvement to improve Hixon - sub-group of Cllrs. N Baxter, Mrs C Murdoch and Mrs M Aberley.	Cllrs. N Baxter, Mrs C Murdoch and Mrs M Aberley
055/15	Using Cloud Storage on G-mail for PC documents: IT sub-committee feedback.	Chair
060/15	BKV: Garden competition - results?	Chair
004/16	Request from resident for 40mph speed limit through Pasturefields - update	Clerk
034/16	Healthwatch Staffordshire:	Clerk
038/16	Bri Stor apprentices: consider useful community jobs and projects	Chair
040/16	Crime Reports	Clerk
041/16	Parking on Smithy Lane and McColls (rubbish, hole, overgrown grass/hedge, parking on grass verges on Hill Croft): letters to residents re PCSO and parking on Smithy Lane? McColls situation?	(Cllr Baxter) /Clerk
042/16	Painting of swing bar and rubbing down/oiling of notice boards	Cllrs. Murdoch & McKeown
044/16	Requests (including FOI requests) re sale of part of SF378186, OS on Hammonds Croft - repeated queries for information on same subject, from same person:	Clerk
046/16	Parking problems on The Croft:	Chair
048/16	Memorial plaque on Ridgeway bench	Clerk
049/16	Items from asset inspection	Clerk
050/16	Consider (leaning) tree on Hammonds Croft open space (near No. 10)	Clerk

051/16	For Information: the certified Annual Return for 2015-2016 has been returned. 3 comments made - 1)The auditor now wants the Annual Return figures to include the ring-fenced funds money as well as the money available in the main account for general use. 2) The gratuity fund was commented on - councils can only make gratuity payments where they were included as a contractual obligation in a contract of employment entered into before 2012. Advice should be sought from NALC/SLCC before making any payments. 3)The return of the uncashed cheque in to the money carried forward was also mentioned, wanted it done slightly differently.	Clerk
052/16	Changes to Parliamentary constituency boundaries:	Chair
013/16	Chairman's announcements:	Chair
014/16	Councillor Questions	Councillors
015/16	Date of next meeting: October 18th 2016.	Clerk to book Hall
016/16	Adjourn meeting for Public Participation: This normally occurs at approximately 8.30 pm. Resume meeting	
017/16	AOB	Chair
018/16	Planning Applications:	Chair
	16/24680/FUL Proposed car parking area, Land Off Pasturefields Lane, Pasturefields	
	16/24563/COU Change of use of an existing bungalow (dwelling) into commercial offices including forming parking and turning facilities and change of use of the existing extended garden areas to form a "Self Storage" container compound for use of the public, associated hard-standings and fencing, The Bungalow, Church Lane Hixon ST18 0TH	
019/16	Planning Reports	
	15/22623/OUT Erection of a one bed detached bungalow (outline application with all matters reserved), Land At Sunnyside Cottage, High Street Hixon	Permitted on Appeal
	16/23681/COU Retention of tennis court, Pasturefields Farm. Pasturefields	Permitted on Appeal
	16/24133/HOU Erection of new orangery to side elevation., Barn 2 The Mount Stowe Lane Hixon ST18 0NB	Permit
	16/24279/FUL Storage of aggregates for roadworks in Staffordshire, Former Runway Land Hixon	Permit
	16/24309/COU Construction of a garage and regularisation of residential curtilage, Red Barn Egg Lane Hixon ST18 0PR	Refused
	16/24495/FUL Variation of condition 1 on application 11/15328/FUL Former Runway Land Hixon (to allow open storage of vehicles on runway till Nov 16)	Refused
	15/21843/HOU Retention of garden shed Barn 2 The Mount, Stowe Lane, Hixon	Permit
020 /16	Bank Reconciliation:	Clerk/ Chair
021/16	Schedule of agreed payments	
	C Gill salary September (Net Q2 NI payments). Local Gov act 1972 s111.	£721.27
	C Gill reimbursement (costs: working from home) - Sept. Local Gov act 1972 s111	£59.50
	Reimbursement C Gill mileage (40 miles @ £0.45p/mile). Local Gov act 1972 s111	£18.00
	HMRC for NI payments for Q2 (employer £30.21 and employee £27.69) = £57.90	£57.90
	Stafford Borough Council for amenity skip on 21st May	£82.00
	Wicksteed for annual equipment inspection	£54.00
	Data Protection Commission renewal of registration	£35.00
	Fenns Stationery (wallets and ink, includes credit note for £14.95)	£40.15
	Acer for grass mowing - July (full amount)	£1,201.97
	Acer for grass mowing - August (full amount)	£749.09
	Eon for street light by Ridgeway OS, energy and maintenance April 2016 - March 2017	£55.97
022/16	Documents Received:	

16th September 2016

X

Catherine Gill

